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BARTHOLOMEW COUNTY COURTHOUSE

Columbus, Ind.

(In the final publication an enlarged picture, 5 x 7, will appear here.)

INVENTORY OF THE COUNTY ARCHIVES

OF INDIANA

Prepard by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

No. 3. BARTHOLOMEW COUNTY (COLUMBUS)

W. P. A.

*

Indianapolis, Indiana

The Historical Records Survey

September 1937

PREFACE 1414507

This inventory of Bartholomew County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

The survey of state and local historical records in Indiana was instituted on February 19 , 1936, as part of a nation-wide undertaking under the supervision of Dr. Luther H. Evans. Samuel J. Kagan, state archivist of the Indiana History and Archives Division of the State Library, was assigned to lead the project as State Director. In the beginning the Survey was closely associated with the Writers' Project. On September 23, 1936, the Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana have been to furnish the officials of the local, state, and national governments; students of history; lawyers; and genealogists; and the general citizenry interested in the county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this inventory will arouse greater interest in state and local historical records and will encourage

officials to continue the improvement of methods for the preservation and safekeeping of those records.

The field work of the survey of Bartholomew County was begun on May 9, 1936, under the district supervision of Norbert Meyers, of Franklin, later succeeded by Elizabeth Howe, of New Albany. The field workers were LaVita Burkhart, of Trafalgar; and Mable Land and Floyd Pritchard, both of Franklin. It was completed on July 8, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been made in June 1937.

There are ninety-two counties in Indiana. When the survey of the county archives is completed a separate volume is to be devoted to each county inventory in the state. Bartholomew County is No. 3.

The inventory proper is preceded by a number of introductory sections to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, educational, health, engineering, and other groups. Wherever applicable, natural groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to their functional sequence. A full and extensive

index following the inventory will help the reader locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Rider, editor; John R. Milligan in charge of accession and classifying; Louise Nation in charge of checking; Canis E. Brockway in charge of condensing; Julius Salman, legal adviser; and Howard C. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. Of the industrious and painstaking devotion to his task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to county officials; to the State Works Progress Administration; to Kenneth E. Lancet, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; and to Dr. Christopher B. Coleman, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project.

S. J. Kagan, State Director
The Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project called the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nationwide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

An advisory committee has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the state indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN
Director, Indiana Historical Bureau
and
Chairman, Advisory Committee
Historical Records Survey.

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PART A. BARTHOLOMEW COUNTY AND ITS RECORDS SYSTEM

I. HISTORICAL SKETCH

Bartholomew County, situated in the south central part of the state, is bounded on the north by Shelby and Johnson Counties, on the east by Decatur and Jennings Counties, on the south by Jennings and Jackson Counties, and on the west by Brown County. It has an area of 407 square miles.

The topography of Bartholomew County is generally level, except in the western part of the county where hills and valleys predominate. About one fourth of the area is bottom land lying along the east fork of White River and Flat Rock and Clifty Creeks. A stretch of land, extending from White River to the Shelby County line and called the Hawpatch Plateau, is an especially rich and fertile prairie.

A brief picture of the relationship of Indiana to the history of the United States as a whole begins with the landing and settlement of the English at Jamestown in 1607. The next year the French founded Quebec, and began a series of explorations to the west and south that eventually carried LaSalle to the mouth of the Mississippi River--On April 9, 1682, he claimed the entire river valley--the American Middle West--in the name of France, and in honor of his King called it Louisiana. In the territory now comprising Indiana, French posts had been established on the present sites of Fort Wayne, Lafayette, and Vincennes by 1733. The British were settling the Ohio valley and soon came into competition with the French over the valuable fur trade. This economic conflict soon led to the French

and Indian War. By the Treaty of Paris, February 10, 1763, Louisiana was ceded to the English. Shortly after the outbreak of the American Revolution, General George Rogers Clark captured the posts at Kaskaskia and Vincennes, which had been taken over from the French and were now garrisoned by the British. This vast empire fell into the hands of Virginia. In 1784, Virginia ceded this territory to the United States, and three years later the Ordinance establishing the Northwest Territory was passed by Congress. Knox County, comprising all of Indiana and parts of Ohio, Michigan, Illinois, and Wisconsin was created in 1790. In 1800, Indiana Territory was established, and in 1816 Indiana was admitted into the Union as a state.

The territory within the limits of Bartholomew County was claimed by the Delaware Indians although they never permanently lived in the county and visited it only on hunting expeditions. By the Treaty of St. Marys, October 3, 1818, the Delawares relinquished title to all their lands in the state, including Bartholomew County, to the United States Government. Within three years they were required to move to reservations provided for them west of the Mississippi River.

The first white man to enter Bartholomew County was William Conner, an Indian trader, who lived at the present site of Connersville. He floated down the Flat Rock River early in 1816 and engaged in trade with the Indians. The first permanent white settler was Joseph Cox, a Virginian by birth. He and his family of eleven children settled on Haw Creek sometime in 1819. A small settlement grew up when Robert Wilkerson, David Stipp, and George Frank built

cabins in the neighborhood soon after. Jacob Hanser and Joseph Lochenour, both of North Carolina, also settled here in 1819. About the same time, Samuel Chappell and a man named Smith settled on the eastern Hawpatch road. William S. Jones purchased a tract of land at the first sales in June, 1820, and soon afterward moved his family from Kentucky and settled about six miles north of the present site of Columbus on the west side of Flat Rock.

Bartholomew County was formed by an act of the General Assembly approved January 8, 1821, out of lands previously attached to Jackson County and to Delaware County, New Purchase. The legal boundaries were established as follows: "Beginning at the southwest corner of section eighteen in township seven north of range four east, thence north to the northwest corner of township ten north of range four east, thence east with the line dividing townships ten and eleven north to the north east corner of township ten of range seven east, thence south with the range line dividing ranges seven and eight to the south east corner of section thirteen, in township eight north of range seven east, thence west to the range line dividing ranges six and seven at the north west corner of section nineteen in township eight north of range seven east, thence south with said range line to where it intersects Big Sand creek, thence down said creek with the meanders thereof to its junction with Driftwood river, thence down said river with the meanders thereof to where an east and west line running through the centre of township seven north strikes the north west side of the aforesaid river, thence west with the said line to the place of beginning." (1)

A strip of land six miles wide was attached to the western

boundary of Bartholomew County on January 16, 1828, and when Brown County was formed February 4, 1836, Bartholomew lost a strip of land about nine miles wide. The county boundaries were defined February 17, 1838, as follows: "Beginning at the north-east corner of section one, township ten, and range seven; thence south fifteen miles, to the south-east corner of section thirteen, in town eight and range seven; thence west six miles to the south-west corner of section eighteen, township eight and range seven, to where the same crosses Big Sand creek; thence with the meandering of said creek to its junction with the Driftwood fork of White river; thence north (south) with the meanders of said river, to or near the south-east corner of section sixteen, in town seven, range six; thence west with the government land line, to the south-west corner of section fifteen, in township seven gange four; then on the centre line dividing range four, to the north-west corner of section three, township ten, range four; thence east on the township line dividing ten and eleven, to the place of beginning." (2)

The county was organized by an act of January 9, 1821, and made effective February 12, 1828. The first officials of the newly formed county were William Ruddick, Josse Ruddick, and Solomon Stout, commissioners; Edward Ballenger, clerk and recorder; David Deitz, treasurer; Newton Jones, sheriff; and John Pence and Ephraim Arnold, associate judges.

The county commissioners held their first meeting on February 15, 1821, at the cabin of Luke Bonesteel which was located on the present site of Columbus. The commissioners appointed by the legislature to select and establish a permanent seat of county government

selected the site on which Columbus now stands. It was suggested that the name of the new county seat town should be Tiptona, but on March 20, 1821, Columbus was chosen.

The county was named in honor of General Joseph Bartholomew, a distinguished citizen of Clark County. There are fourteen townships in Bartholomew County: Clay, Clifty, Columbus, Flat Rock, German, Harrison, Haw Creek, Jackson, Nineveh, Ohio, Rock Creek, Sand Creek, Union, and Wayne.

The first term of Circuit Court began on March 12, 1821, and was held in the double log cabin which had been purchased by the county from Luke Bonesteel for use as a courthouse. Associate Judges John Pence and Ephriam Arnold held court; the presiding judge of the circuit--Davis Floyd--was absent.

This building was inadequate from the start, and in November 1821, the commissioners decided to erect a new courthouse. It was a two story brick building, forty feet square, and twenty-five feet in height. This building was not completed until 1831 due to delays caused by inability to finance the work. In 1824, the first courthouse was sold, and until the second was completed court was held in various homes. Construction of the third courthouse was started in 1839. This was a two story brick building with stone trimmings, and was used until 1870 when it was sold. The present courthouse was completed in the latter part of 1875. It is a three-story building constructed of pressed brick with stone trimmings, and is 122 feet square.

The population of Bartholomew County has remained almost stationary for the last forty years. According to the United States Census

the county had a population of less than 25,000 in 1930. Columbus, the only incorporated city, has grown somewhat in size, but the incorporated towns--Clifford, Hartsville, Hope, Elizabethtown, and Jonosville--have, for the most part, declined in population. The only large unincorporated town in the county is East Columbus with a population of over 2,000. Of the total population .8% are foreign born whites and .8% are Negroes.

Agriculture is the most important source of income in the county, and gives employment to the greatest number of persons. Corn and wheat are extensively grown and oats is also an important crop. Rye, Irish potatoes, and sweet potatoes are grown to a limited extent.

All the manufacturing in the county is located in Columbus with the exception of a few canning factories. This city is essentially a manufacturing center; thirty industrial plants are located here employing over 4,00 persons. Furniture, concrete blocks, Diesel engines motor car and air plane parts, tools and dies, and shirts are important products of the industry of the county.

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(1) Acts, 1820-21, pp. 79-80, 82-83.

(2) Acts, 1837-38 (Local) pp. 253-54.

SOURCES

BRANT & FULLER. History of Bartholomew County, Indiana (892p. Chicago, 1888.)

PENCE, GEORGE & ARMSTRONG, NELLIE C. Indiana Boundaries, Territory, State, and County. (883 p. Indiana Historical Bureau, Indianapolis. 1933.

UNDERWOOD, ROY L. Preliminary Survey of County Planning Problems in Bartholomew County, Indiana. (22)p. State Planning Board of Indiana Cooperating with Works Progress Administration. May, 1936. Typewritten.

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Bartholomew County, with its county seat at Columbus, is a subdivision of the State of Indiana for administrative, judicial, and political purposes. It is a creature of the legislature and possesses only such powers of local government as are conferred by acts of the legislature or are incident and necessary to carry out the provisions thereof. Created by the state, the county is subject to legislative control at any time and its powers may be amplified or diminished without its consent.

Bartholomew County was organized by an act of the General Assembly, effective February 12, 1821. (1) Its present government, as it functions today, is the result of its development under the original Constitution of 1816, the present Constitution adopted in 1851, and more than a century of legislative action.

The county system of government is an inheritance from England and the American Colonies, whence pioneers in Indiana brought their customs and laws. Its beginnings in Indiana are found in the laws of the Northwest Territory, which recognized the counties already established, and provided for courts and administrative officers, as follows: General court of quarter sessions of the peace, county court of common pleas, (2) and court of probate, (3) commissioners, (4) sheriff, (5) coroner, (6) recorder, (7) treasurer, (8) (circuit court). (9) These officers were appointed by either the governor or the court. The laws of Indiana Territory provided for the appointment of additional officers: Surveyor, (10) assessor, (11) prosecuting attorney, (12) and county agent who

conveys and receives conveyances of public lands. (13)

In the year of 1816 Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk of the circuit court, (14) recorder, (15) sheriff, and coroner, (16) and continued the other territorial officers until superseded. (17)

The legislature, in 1817, established a body called the board of commissioners, elected by the voters of the county; (18) the office of treasurer, who was appointed by the board of commissioners; (19) and in 1818 the office of surveyor, who was appointed and commissioned by the Governor of the state. (20)

When Bartholomew County was organized in 1821, its government followed the form outlined above. With the changes enumerated below, the original organization continued practically unchanged for nearly thirty years.

In 1824, the board of commissioners was abolished, and its functions conferred upon the justices of the peace of the county, who constituted the board for doing county business, (21) until in 1831 the board of commissioners was reestablished, which consisted of three members elected by the voters. (22) In 1831 the legislature made the surveyor an appointee of the board of commissioners, (23) and in 1841 created the elective office of auditor. (24)

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1850, when a constitutional convention was called

which framed a new constitution. (25) This constitution was submitted to the qualified voters of the state and adopted in 1851 and proclaimed by the governor to be effective on November 1, 1851, and with amendments, remains the Constitution of Indiana. (26)

Each county is a political subdivision of the state and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation, (27) and the general outline of the organization of county government remains the same, the general assembly has provided the necessary variations to take care of local needs and conditions. These variations lie chiefly in the number of officers and courts provided for counties within classifications based upon population. Urban and rural areas obviously cannot be ruled by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter officers may be compulsory in all counties, or they may be optional and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include only one county.

Indiana stands alone among the states of the Union in having a dual system of county governing boards, since the establishment in each county of a county council in 1899. (28)

Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated in their proper places below.

From the beginning of the present century a tendency toward

centralization of power in the hands of state authorities has taken from county officials many of their powers and duties and has greatly lessened the scope of those remaining. In older fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of newer state departments such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

Present Administration

The Constitution of 1851 reorganized the governmental structure, enlarging the number of constitutional officers to be elected by the people of the county, as follows: (29)

Clerk of the circuit court, who, by statutory provision, keeps the records of the proceedings of all county courts and performs other administrative duties, including serving as registration officer and member of the county election boards.

Recorder, who makes and preserves a public record of all legal documents, both official and private, as may be prescribed by law.

Sheriff, who is conservator of the peace and executes orders of the county courts and boards.

Coroner, who holds inquests in all cases of death by violence and of suspicious circumstances.

Treasurer, who receives and disburses all county moneys including the collection of taxes, and serves as ex-officio member of the board of review.

Auditor, who, the financial agent of the county, compiles the county budget estimates, prepares the tax duplicates and serves as clerk and member of several county boards.

Surveyor, who has charge of all surveying and civil engineering work of the county, including the maintenance of drainage systems. (30)

The constitution also empowered the legislature to prescribe such other officers as may become necessary. (31) Under this authority the legislature has from time to time established the following statutory officers and boards:

Board of commissioners, the leading governing body of the county, often called the "county board", or the "board for doing county business." It consists of three members elected for terms of three years. The board furnishes and maintains county buildings and grounds, administers the financial transactions of the county and audits the accounts of all officers who handle moneys of the county, and is responsible for the maintenance of county highways. (32)

County council, another governing body, created in 1899, (33) to control the finances of county government. This council consists of seven members, elected for terms of four years. The council has power to fix the tax rate for county purposes and for all purposes where the rate is not fixed by law and is required to be uniform throughout the county; to adopt the county budget and the exclusive right to make appropriations from the county treasury; and the exclusive power to authorize the borrowing of

money and the issuing of bonds. (34)

Superintendent of schools, in 1873, (35) who has general superintendence of all schools of the county outside of incorporated cities and towns. (36) Elected by the township trustees, (37) he is ex-officio member and president of the county board of education. (38)

Board of education, in 1873, (39) consisting since an amendment of 1877 of the superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The board considers the general wants and needs of the schools and school property, and all matters relating to the purchase of school furniture, books, maps, and charts. (40)

Health officer, in 1881, originally secretary of the board of health, (41) abolished by an act of 1909, which created the office of health commissioner, (42) whose title was changed in 1935 to health officer. He is appointed by the board of commissioners and must be legally qualified to practice medicine, and enforces the health laws of the state. (43)

Assessor, in 1891, (44) who instructs and advises the township assessors, reviews their returns and examines the tax duplicates, assesses omitted real and personal property, (45) and appraises estates for inheritance taxes. (46) He is elected by the voters of the county, (47) and is ex-officio member and president of the board of review. (48)

Board of review, in 1891, whose members are the county assessor, auditor, and treasurer, (49) and, by an amendment of 1919,

two freeholders of opposite political parties, appointed by the judge of the circuit court. (50) This board equalizes tax assessments as between townships or other taxing units and between individual property owners, and may set aside the aggregate assessment, if too high or too low, of the whole county or any taxing unit thereof and order a new assessment. (51)

Board of finance, in 1907, consisting of the board of commissioners, with the auditor as secretary. (52) This board has the custody of county funds and selects the depositories, (53) apportioning the deposits among the banks in agreement with other municipal corporations in the county according to the total resources of the depositories. (54)

Agricultural agent, in 1913, who, under the supervision of Purdue University, conducts farmers' institutes and other movements for the advancement of agriculture and country life, and aids the superintendent of schools and the teachers of the county in agricultural education and domestic science. He is appointed by the director of agricultural extension service of Purdue University, subject to the approval of the state board known as the county agricultural agent board. (55)

Highway supervisor, in 1933, who supervises, under the direction of the board of commissioners, the repair and maintenance of all county highways. The board of commissioners makes the appointment and may appoint the surveyor as highway supervisor. However, the board of commissioners of Bartholomew County has appointed an extra officer as highway supervisor. (56)

Board of tax adjustment, in 1933, consisting of seven members (57) who, by an amendment of 1937, are: One member of the county council, chosen by the council; the mayor of the largest city in the county or any public official of any city in the county, appointed by the mayor of the largest city of the county; one member of the county board of education, selected by such board; and four freeholders appointed by the judge of the circuit court. The board examines any tax levy and the corresponding items of the budget, and adjusts the tax rate so that it shall not exceed, in any municipal corporation, the total tax rate prescribed by law. (58)

School fund board, in 1935, consisting of three members; the auditor and the clerk of the circuit court, ex officio, and one member appointed by the judge of the circuit court. The board makes all loans from the common school and the congressional township school funds to owners of real estate, duly secured by mortgage. (59)

Department of public welfare, in 1936, (60) comprising the board of public welfare, consisting of five members appointed by the judge of the circuit court, (61) and the director of public welfare, appointed by the board. (62) The department administers the measures of public welfare as prescribed by law and the rules of the state department. (63)

Registration officer, in 1933, who is the clerk of the circuit court ex officio. He conducts the registration of voters (64) and furnishes a list of the registered voters to the inspector of each precinct. (65)

Board of election commissioners, in 1889, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for general election (66) and appoints the precinct officials. (67)

Board of canvassers, in 1905, which is the board of election commissioners. (68) The board canvasses, tabulates, and compiles the election returns of the county (69) and certifies the candidates elected. (70)

Board of primary election commissioners, in 1915, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for primary elections. (71)

Judicial

The judicial system of Bartholomew County, as of other Indiana counties, is prescribed by the constitution and subsequent acts of the Indiana General Assembly. The constitution authorized and directed that the state be divided into judicial circuits. (72) Bartholomew County constitutes the ninth circuit, established in 1919. (73) Previously, it was part of a judicial circuit to which other counties were attached. The constitution further provides for the election of a judge (74) and a prosecuting attorney for the circuit, (75) and a clerk of the circuit court. (76) The circuit court has original exclusive jurisdiction in all cases, criminal, civil, probate, and juvenile, except where

exclusive or concurrent jurisdiction is conferred by law upon justices of the peace, and such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings where exclusive jurisdiction thereof is not conferred by law upon some other court or office. (77)

Records System

The records of Bartholomew County began with its creation in 1821. The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the incumbents saw fit, following in the main the directions of the general assembly under the provisions for each respective office. In 1909, the legislature established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (78) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The board also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office, it is the duty of the board of commissioners to issue an order directing the officer in charge to copy and transcribe the records. (79)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archives division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (80) This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

The recorder and other county officers, by an act of 1927, are authorized to record deeds, mortgages, and other instruments by any approved photographic process adopted by the board of commissioners. (81)

In 1937, the general assembly authorized the director of the state library, at his discretion, to make a copy, by photography or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other public office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective offices. (82)

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(1) Acts 1820-21, pp. 79-80.
(2) Laws, Northwest Territory, Acts 1788, ch. 2, pp. 4, 7.
(3) Ibid., ch. 3.
(4) Ibid., Acts 1795, p. 201.
(5) Ibid., Acts 1788, ch. 2, p. 8.
(6) Ibid., Acts 1788, ch. 9, p. 24.
(7) Ibid., Acts 1795, p. 197.
(8) Ibid., Acts 1792, ch. 2, sec. 6.
(9) Ibid., Acts 1788, ch. 2, pp. 6-7; Acts 1795, pp. 156-57, sec. 9.

(10) Laws, Indiana Territory, Acts 1802, p. 25, sec. 1.
(11) Ibid., Acts 1805, ch. 32, sec. 1.
(12) Ibid., Acts 1810, ch. 10, sec. 5.
(13) Ibid., Acts 1813, ch. 10, sec. 2.
(14) Const. 1816, art. 5, sec. 8.
(15) Ibid., art. 11, sec. 10.
(16) Ibid., art. 4, sec. 25.
(17) Ibid., art. 12, sec. 3.
(18) Acts 1816-17, ch. 15, sec. 1.
(19) Ibid., ch. 17, secs. 1-2.
(20) Acts 1817-18, ch. 30, sec. 1.
(21) Rev. Laws 1824, ch. 15, secs. 1, 11, 16-17.
(22) Rev. Laws 1831, ch. 20, secs. 1, 12, 14.
(23) Ibid., ch. 102, sec. 1.
(24) Acts 1841, ch. 2, sec. 1.
(25) Acts 1850, ch. 21, sec. 9.
(26) Kettleborough, Charles. Constitution Making in Indiana. Vol. 1, p. 222.
(27) Const., art. 4, sec. 22.
(28) Acts 1899; Burns 26-501.
(29) Const., art. 6, sec. 2.
(30) For citations, see the legal status essays of these offices in Section B.
(31) Const., art. 6, sec. 3.
(32) 1 Rev. Stat. 1852, Acts 1929; Burns 26-601; 1 Rev. Stat. 1852, Acts 1935; Burns, 1937 suppl., 26-620; Acts 1919; Burns 36-301.
(33) Acts 1899; Burns 26-501.
(34) Acts 1899; Burns 26-515, 26-520; Acts 1899, 1921, 1929; Burns 26-532.
(35) Acts 1873, ch. 25, sec. 2.
(36) Acts 1899; Burns 28-704.
(37) Acts 1899, 1911, 1923; Burns 28-702.
(38) Acts 1873, 1877; Burns 28-801.
(39) Acts 1873, ch. 25, sec. 81
(40) Acts 1873, 1877; Burns 28-801.
(41) Rev. Stat. 1881, sec. 4993.
(42) Acts 1891, 1909; Burns 35-108.
(43) Acts 1935; Burns, 1937 suppl., 35-118.
(44) Acts 1891, ch. 99, sec. 112.
(45) Acts 1919; Burns 64-1102.
(46) Acts 1931, 1933; Burns 6-2408.
(47) Acts 1919, 1921; Burns 64-1101.
(48) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(49) Acts 1891, ch. 99, sec. 114.
(50) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(51) Acts 1919; Burns 64-1205.
(52) Acts 1907; Burns 61-606; Acts 1937; Burns 1937 suppl., 61-629.
(53) Acts 1937; Burns, 1937 suppl., 61-636.
(54) Ibid., 61-635.[illegible]
(55) Acts 1913, 1923, 1927, 1937; Burns, 1937 suppl., 28-4911.
(56) Acts 1933; Burns 36-1103, 36-1110.
(57) Acts 1933; Burns 64-304.
(58) Acts 1937; Burns, 1937 suppl., 64-310.
(59) Acts 1865, 1935; Burns, 1937 suppl., 28-209.
(60) Acts 1936 (Spc. Sess.); Burns, 1937 suppl., 52-1117.
(61) Ibid., 52-1118.
(62) Ibid., 52-1119.
(63) Ibid., 52-1120.
(64) Acts 1933, 1935; Burns, 1937 suppl., 29-306.
(65) Acts 1933, 1935; Burns, 1937 suppl., 29-317.
(66) Acts 1889; Burns 29-1002.
(67) Acts 1929, 1933; Burns 29-804, Acts 1929; Burns 29-805, 29-806, 29-807.
(68) Acts 1905, 1927; Burns 29-1401.

(69) Acts 1905; Burns 29-1404.
(70) Ibid., 29-1405.
(71) Acts 1915, 1917; Burns 29-504.
(72) Const., art. 7, sec. 9.
(73) Acts 1919, 1927; Burns 4-332.
(74) Const., art. 7, sec. 9; Acts 1881; Burns 4-301.
(75) Ibid., sec. 11; 2 Rev. Stat. 1852; Burns 49-2501.
(76) Ibid., art. 6, sec. 2; 2 Rev. Stat. 1852; Burns 49-2701.
(77) Acts 1881 (Spc. Sess.) Burns 4-303.
(78) Acts 1909; Burns 60-202, 60-224.
(79) Acts 1877; Burns 26-634.
(80) Acts 1925, 1937; Burns, 1937 suppl., 63-830.
(81) Acts 1927; Burns 49-3207.
(82) Acts 1925, 1937; Burns, 1937 suppl., 63-830.

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3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

On a wooded square in Columbus is the courthouse of Bartholomew County, a brick structure which measures 120' by 120' by 48' and is surmounted by a clock tower 50' high. It was built in 1871 at a cost of $139,900 and contains three floors and a basement, two storage rooms for records being in the latter. On the first floor are the offices of the commissioners, the clerk, the recorder, the sheriff, the auditor, the assessor, the treasurer, the department of public welfare and the agricultural agent; on the second floor are the offices of the circuit judge, in which certain of the clerk's records are housed, the superintendent of schools, and the highway supervisor; and on the third floorare the office of the surveyor and a storage room for records.

Board of Commissioners

The commissioners' room on the first floor is 40' by 16' by 14'. It has a composition floor and plastered walls and ceiling. Well lighted and well ventilated, it is equipped with satisfactory accommodations for users of the records. Those which consist of 100' of bound volumes and 200' of unbound records in file boxes 12" deep, are adequately housed on wooden shelving, on which ample space for expansion can be obtained. Thirty eight per cent of the commissioners' records are housed here, 20% in the auditor's office, and 42% in the third floor storage room.

County Council

Records of the council are housed in the auditor's record room (q.v., infra).

Clerk of the Circuit Court

The clerk occupies an office and a record room on the first floor, the former of which is 40' by 40' by 14', while the latter is 50' by 15' by 14'. They are alike in construction, having composition floors and plastered walls and ceilings, and are well lighted and ventilated. Steel roller shelving in the main office--50' under a counter--houses 15' of bound volumes and 20' of unbound records in file boxes 8" deep. In the record room are 150' of shelving, 130' of which are occupied by bound volumes. Fourteen per cent of the clerk's records are housed in his office and 45% in his record room, both of which provide good accommodations for users. The other 41' of the clerk's records are housed in the northeast storage room, for which further details will be found below. Also housed in the office are 3% of the records of the circuit court, and in the record room 7% of the records of the circuit court and 5% of the records of the common pleas court.

Recorder

An office and record room on the first floor are occupied by the recorder. Both have composition floors, plastered walls, and plastered ceilings, and both are well lighted and well ventilated.

Shelving in the office, which is 40' by 40' by 14', is entirely occupied by 1' of bound volumes and 25' of unbound records in file boxes 8" deep, but space is available for the installation of additional shelving. The vault is 35' by 15' by 14'; it houses 260' of bound volumes, allowing no space on the shelving for future records. No space is available here for additional shelving. In the office are housed 22% of the recorder's records; in the vault 78%. Users of the records are furnished with adequate accommodations in both rooms.

Circuit Court

One percent of the records of the circuit court is housed in the circuit court room, on the second floor. [No details on this room have as yet been obtained.] Of the other 99% of the circuit court records, 3% are in the clerk's office, 7% in the clerk's record room, 88% in the northeast storage room, and 1% in the northeast storage room.

Common Pleas Court

Records of the common pleas court are housed in the clerk's record room and the northeast storage room (q.v.; clerk, supra; storage room, infra).

Sheriff

The sheriff has an office and a record room, both of which are located on the first floor. The office and the record room

adjoining the office to the south, have composition floors, plastered walls, and plastered ceilings, and are 15' by 12' by 14'. Both are well lighted and well ventilated, and both are equipped with 50' of wood shelving. In the office are 10' of bound volumes; in the record room, 3'. Satisfactory accommodations are provided for users of the records, in the office, which houses 17% of the sheriff's records, and in the record room, which houses 3%. Of the other 80%, 3% are housed in the northwest storage room and 77% in the third floor storage room.

Assessor

The assessor's office, on the first floor, houses a quantity of the auditor's records--26% of the whole--in the assessor's custody. No assessor's records are housed in this room, whose dimensions are 20' by 14' by 14'. It is in good condition, having a composition floor, plastered walls, and plastered ceiling, and is well ventilated and lighted. On 120' of wooden shelving are 160' of bound volumes. Adequate accommodations are provided for users of the records. All the assessor's records are housed in the third floor storage room (q.v., infra).

Board of Review

The records of the board of review are housed in the auditor's record room (q.v., supra).

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Treasurer

The treasurer's office, on the first floor, is 30' by 30' by 14'. It has a composition floor, plastered walls, and plastered ceiling, and is in good condition, well lighted, and well ventilated. Thirty feet of shelving under a counter house 25' of bound volumes. Eleven per cent of the treasurer's records are housed in this room, in which users are provided with good accommodations. The other 89% are housed in the third floor storage room.

Auditor

The auditor's office and record room are located on the first floor. The office, which has a composition floor and plastered walls and ceiling, measures 16' by 16' by 14' and is well lighted and well ventilated. Its 150' of shelving is partially occupied by 130' of bound volumes. Twenty feet of unbound records are housed in a filing cabinet. These comprise 3% of the auditor's records, all the records of the council and 20% of the commissioners' records. Persons consulting the records in the office are furnished with satisfactory accommodations. The record room, measuring 25' by 14' by 14' is similar in all other respects to the office. Here are housed 40% of the auditor's records and all the records of the board of review, these comprising 130' of bound volumes. Twenty feet of shelving here are unoccupied. Twenty six per cent of the auditor's records are

housed in the assessor's office and 67% in the third floor storage room.

Superintendent of Schools

The superintendent of schools occupies an office 40' by 18' by 14' on the first floor, which has a composition floor and plastered walls and ceiling. Providing adequate accommodations for users of the records, this room is well lighted and well ventilated; it is equipped with wooden cabinet shelving which houses 10' of bound volumes and 3' of unbound records in file boxes 14" deep. These comprise all the records of the superintendent of schools.

Health Officer

The records of the health officer are kept in the office of the incumbent, Dr. Teaford, at his residence in Jonesville. The office measures 12' by 10' by 8', and the records which consist of 5' of bound volumes, are housed on 6' of shelving. Good accommodations are provided for users of the records.

Department of Public Welfare

An office 30' by 18' by 15', on the first floor of the courthouse, is occupied by the department of public welfare. Its composition floor and plastered walls and ceilings are in good condition, and its ventilation and lighting are also good. A steel cabinet contains 3' of shelving, housing 1' of bound volumes--all the records of the department. Users of the records

here can obtain satisfactory accommodations.

Surveyor

The survyor's office is located on the third floor. In this office, which is 30' by 14' by 12' and has a composition floor and plastered walls and ceiling, all the survoyor's records, consisting of 3' of bound volumes in a steel cabinet, are housed. Providing good accommodations for users of the records, the office is well lighted and well ventilated. No additional equipment is necessary to the proper housing of the records kept here.

Highway Supervisor

The office of the highway supervisor, on the second floor, measures 30' by 14' by 14', and is well lighted and ventilated. Here all the records of the highway supervisor are kept. The office has a composition floor, plastered walls, and a plastered ceiling, and is furnished with adequate equipment for users of the records. One foot of unbound records is housed in a wooden cabinet.

Agricultural Agent

An office 16' by 16' by 14' on the first floor is occupied by the agricultural agent. Housing all his records, it has a composition floor, plastered walls, and plastered ceiling. Fourteen file boxes and two filing cabinets contain the records, whose users are provided with good accommodations.

Storage Rooms

The courthouse contains three storage rooms--two in the basement, and one on the third floor-which house the old records of many offices. The northeast and northwest basement storage rooms are identical in size, construction and condition: Measuring 50' by 15' by 14', they have concrete floors and plastered walls and ceilings; they are fairly well lighted but poorly ventilated and dusty. Shelving in both rooms is entirely occupied--in the northeast storage room by 575' of unbound records in file boxes 8" deep; in the northwest storage room by 400' of bound volumes--and no space is available in either room for additional shelving. The northeast storage room houses 41% of the clerk's records, 88% of the records of the circuit court, and 95% of the records of the common pleas court, while the northwest storage room contains 1% of the records of the circuit court and 3% of the sheriff's records. The third floor storage room, which is 40' by 30' by 14' has a composition floor and plastered walls and ceiling. Like the basement storage rooms, it is fairly well lighted but poorly ventilated, and dust is present in rather large amounts. It is equipped with 430' of shelving, on which 450' of bound volumes are stacked. Space for more shelving is available. This room houses all the records of the assessor, 81% of the records of the treasurer, 67% of the records of the auditor, and 42% of the records of the commissioners. In neither the basement nor the third floor storage rooms has provision been made for users of the records.

Review

Only one major recommendation for the proper housing of Bartholomew County public records need be made, and that has reference to the storage rooms.

Those rooms have been described previously, and the improper conditions--conditions of lighting, ventilation, dustiness, and failure to provide accommodations for users--have been indicated. These conditions should be corrected. In addition, considering the crowded condition of these rooms, it is recommended that another storage room be constructed. Space for this is available on the third floor and in the basement, and the construction of such a room would go far toward relieving the congestion in the present storage rooms.

4. ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	(Session) Laws of the State of Indiana (commonly referred to by binder's title, "Acts"). By authority ... (of the) Secretary of State (of Indiana)
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
approx.	approximately
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's
aver.	average
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns	Burns, Harrison, editor. Annotated Indiana Statutes containing all Acts of a general and public nature in force September 1, 1933. 12 vols. The Bobbs-Merrill Company, Indianapolis, Ind. (c1933 and 1934) with Supplement 1936 in pocket in back cover. (Year is given in reference only in citations to supplement. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c.	copyright (before date)
C.C.	County Courthouse

ch.	chapter
chron	chronologically, chronological
clk.	clerk. clerk's
comr.	commissioner, commissioners, commissioner's, commissioners'
Const.	Constitution of Indiana (refers to present constitution unless date follows)
cor.	coroner, coroner's
hdw.	handwritten
hi. sup.	highway supervisor, highway supervisor's
hlth. offr.	health officer, health officer's
ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory, The: 1801-1809. Edited by Francis S. Philbrick. Collections of the Illinois State Historical Library: Vol. 21. Reprinted with supplementary Indiana material. Indianapolis, Ind. Historical Bureau, 1931.
Laws N.W. Terr.	Laws of the Northwest Territory, The: 1788-1800. Edited by Theodore Calvin Pease. Illinois State Historical Library Law Series: Vol. 1. Springfield, Ill. Reprinted by the Illinois State Bar Association. (c1925)
mi.	mile
n.	north
ne.	northeast

no., nos.	number, numbers
nw.	northwest
off.	office
p., pp.	page, pages
pr. frm.	printed form.
pt.	part
pros. atty.	prosecuting attorney, prosecuting attorney's
q.v.	which see
rec.	record
recr.	recorder, recorder's
Rev. Laws 1831	Revised Laws of Indiana, ... enacted by general assembly at their fifteenth session ... Published by authority of the general assembly. Indianapolis, 1831.
Rev. Stat. 1843	Revised Statutes of the State of Indiana passed at the twenty-seventh session of the general assembly ... Printed and published according to law. Indianapolis, 1843.
1 Rev. Stat. 1852) 2 Rev. Stat. 1852)	Revised Statutes of the State of Indiana, passed at the thirty-sixth session of the general assembly ... 2 vols. Printed and published according to law. Indianapolis, 1852.
Rev. Stat. 1881	Revised Statutes of Indiana ... Collated and annotated by James S. Frazer, John B. Stotsenburg, and David Turpie, Commissioners. By authority of the general assembly Chicago, Ill. B. B. Myers and Company, 1881.
rm.	room
s.	south

sec.	section
se.	southeast
shf.	sheriff, sheriff's
spc. sess.	special session
stat.	statutes
stg.	storage
suppl.	supplement
sur.	surveyor, surveyor's
supt., supt. sch.	superintendent, superintendent's, superintendent of schools
sw.	southwest
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol., vols.	volume, volumes
vt.	vault
wfr.	welfare
--	current
'	foot, feet
"	inch, inches

Other abbreviations in common use are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is proceded by an explanatory section, giving its legal status and functions.

In each legal status the inception date of each office is given as a comparative basis for the dates of the records. If the office were established before the origin of the county, the date of organization is the inception date. Whenever the inception date of records is later than the date of the organization of the county, it is by reason of statutory inauguration.

Entries are grouped under an outline classification, using headings and subheads according to relative functions. The first breakdown is centered in capitals and lower-case; the second breakdown is relative to the first and is in capitals and lower-case, underscored at the margin.

Each entry has two parts or paragraphs: Title and description. Occasionally an entry will have a third cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect one. Words in capitals and lower case, enclosed in parentheses, are also supplied or are supplementary to the title, where it is necessary to explain the types of records more fully.

3. Period covered by the record, showing beginning and ending dates by years only. In a divided year, the months and days are given. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted; if otherwise marked, except by dates, marking is given.

6. Variation in numbering.

7. Missing volumes.

8. Subtitles or variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of arrangement or indexing.

3. Nature of recording. Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.

4. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location. The place of custody (the room in which the records are located) is given in the entry, except, as stated in the legal status, in cases where all, or the majority, of the records are in one room.

III. Cross-references made to other entries.

1. For records which have relative functions.

2. For records having earlier or later recordings under a different title or type of record.

3. For records for which additional information may be found in other entries.

Whenever an entry contains more than one type of record, all the dates are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.

I. COUNTY COMMISSIONERS

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. The county is divided into three districts from each of which one member is elected by the electorate of the entire county. (1) Bartholomew County has had a board of commissioners from its creation in 1821, as provided in the acts of 1817, (2) and the revised statutes of 1852. (3)

The board was intended to be the administrative and executive head of the county. In 1899 the fiscal powers were vested exclusively in the county council (q.v) which was then created. (4)

The board of commissioners is a corporate body with powers to sue and be sued, and possessing duties, rights, and powers incident to corporations. (5) It meets in regular session every month on the first Monday and in special sessions as called by the county auditor, its ex-officio clerk. (6)

Its principal functions are: Control of county property, allowance of claims against county, (7) letting of county contracts, supervision of contracts of maintenance of roads and bridges, (8) preparation of annual budget estimates, (9) and exercise of the right of eminent domain. (10) Other powers, in specific instances, have been conferred upon the board by the legislature, chiefly: to abolish or change township or precinct boundary lines, (11) to

establish libraries (12) and hospitals, (13) to authorize payment of bounties, and to offer rewards. (14)

The commissioners, by virtue of their office, were constituted a board of turnpike directors, by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers were to appoint suitable persons to supervise the work of repairs; contract for labor and materials; enter upon lands to take gravel, and to give certificates of payment; and to appoint a clerk of the board. (15) An act of 1905 made the county auditor the clerk of the board. (16)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (17)

This office was likewise abolished twenty years later, and supervision of highways was transferred to the surveyor (q.v.), unless the commissioners appoint a highway supervisor (q.v.) (18) The county commissioners may employ the surveyor to serve as highway supervisor. (19)

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(1) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601, 26-602, 26-603.
(2) Acts 1817, ch. 14, sec. 1.
(3) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601.
(4) Acts 1899; Burns 26-501, 26-515, 26-529, 26-532, 26-533.
(5) 1 Rev. Stat. 1852; Burns 26-606.
(6) Acts 1863; Burns 26-607.
(7) 1 Rev. Stat. 1852; Burns 26-620.
(8) Acts 1905; Burns 36-1301.
(9) Acts 1899; Burns 26-516.
(10) Acts 1899; Burns 26-2101.
(11) Acts 1859; Burns 26-701.
(12) 1 Rev. Stat. 1852; Burns 41-502.
(13) Acts 1903; Burns 22-3201.
(14) Acts 1875; Burns 26-1101.
(15) Acts 1879, p. 226.
(16) Acts 1905, pp. 521-579.
(17) Acts 1913, ch. 330, sec. 1.
(18) Acts 1933; Burns 36-1101 to 36-1109.
(19) Acts 1933; Burns 36-1110.

Court Proceedings and Reports

1. COMMISSIONERS' RECORD, 1821--. 26 vols. (A-Z). Minutes of proceedings of commissioners' sessions and transaction of county business, showing budgets, road contracts, bridges, ditches, building repairs, and petitions. Indexed alph. by subject titles. 1821-1920, hdw.; 1921--, typed. 588 pp. 18 x 13 x 3. Aud. off.

2. COMMISSIONERS' RECORDS, 1837--. 512 file boxes. Reports on business transacted, showing date of meeting, roll call of members, nature of matters brought before commissioners and decision. No index. 4 x 6 x 14. 418 file boxes, 1837-98, Aud. 3rd floor stg. rm.; 94 file boxes, 1899--, Aud. off.

3. COMMISSIONERS' DOCKET, 1862-1912. 10 vols. (1-10). Abridged record of proceedings, showing business transacted and disposition, name of petitioner, date filed, and page no., and signature of commissioner. No index. Hdw. 300 pp. 18 x 13 x 3. 4 vols., 1862-1900, Aud. 3rd floor stg. rm.; 6 vols., 1900-1912, Aud. off

For prior and subsequent records, see entry 1.

4. COMMISSIONERS' COURT, 1839--. 372 file boxes. Detailed record of business transacted, showing decision on purchase of material and supplies, salary, building repair, claims for expenditures, and other special business. No index. 4 x 6 x 14. 126 boxes, 1839--, Aud. off.; 76 boxes, 1890-99, Aud. 3rd. floor stg. rm.; 170 boxes, Comr. off.

Court Proceedings and Reports (continued)

Petitions

5. ROAD RECORD, 1821--. 6 vols. (0,1-5).
Record of petitions for repair or construction of roads, showing name of road, estimate of cost, and decision of commissioner. Indexed alph. by names of roads. 1821-June 2nd, 1923, hdw.; June 2nd, 1923--, typed. 400 pp. 18 x 13 x 3. Aud. off.

Claims and Allowances

6. CLAIM AND ALLOWANCE RECORD, 1882--. 11 vols. (1-11).
Record of claims allowed, showing number, date, claimant, amount, cause, and warrant number. No index. Hdw. 300 pp. 18 x 13 x 3. Aud. off.

7. COMMISSIONERS' CLAIMS, 1839--. 333 file boxes.
Claims filed before commissioners for salaries and wages, road materials, lumber, supplies, and county claims. No index. 4 x 4 x 8. 34 file boxes, 1839--, Aud. off.; 214 file boxes, 1900--, Corr. rm.; 85 file boxes, 1890-1900, 3rd floor stg.rm.

8. OLD AGE PENSION RECORD, 1934--. 1 vol.
Record of applications for old age pensions, showing name, age, and address of applicant, name, age, and address of children, and term of residence in county. Indexed alph. by names of applicants. Hdw. 500 pp. 18 x 12 x 3. Aud. off.

Court Proceedings and Reports--Claims and Allowances (continued)

9. RECEIPTS, 1860--. 5 file boxes.

Receipts for expenditures for commissioners, showing amount expended, name of payee, cause, date paid, and signature of payee. No index. 4 x 4 x 10. 3 boxes, 1860-1900, 3rd floor stg. rm.; 2 boxes, 1900--, Comr. rm.

10. MISCELLANEOUS, 1860-1900. 19 file boxes.

File of warrants, receipts and claim papers. No index. 4 x 4 x 10. Comr. 3rd floor stg. rm.

Roads

11. ROADS, 1933--. 160 file boxes.

Reports of road improvements, showing date, name of road, labor and material, cost, and total. No index. 4 x 4 x 10. 150 boxes, 1933-34, Comr. rm.; 10 file boxes, 1935--, Aud. off.

II. COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years and must be resident freeholders of the county. One member is elected from each of the four councilmanic districts by the voters of the district, and three members are elected by the voters of the county at large. The council elected its president from its membership, and the auditor acts as its clerk. The sheriff is required to execute the orders of the council. (1) The inception date of this board in Bartholomew County is 1899.

The regular annual meeting is held on the first Tuesday after the first Monday of September for the purposes of fixing the tax rate, of imposing the tax levy, and of making appropriations, (2) and continues from day to day until its business is completed. (3) Special meetings may be called by the auditor or a majority of the members. (4) Sessions must be public. (5) Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; and extraordinary majorities are required by law in certain instances: (6) a three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; (7) a two-thirds vote to make additional appropriations at special meetings. (8)

The power of fixing the tax rate where it is not fixed by law, is vested exclusively in the council, likewise the power of making

appropriation of money to be paid out of the county treasury. (9)

The council passes on all budget estimates submitted by county officials, (10) as well as emergency appropriations. (11)

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. (12) No sale or puschase by the county of real estate of the value of $1,000 or more is made without authorization by the council. (13)

The records are located in the auditor's office in the courthouse.

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(1) Acts 1899; Burns 26-501, 26-502, 26-509, 26-515, 26-532.
(2) Acts 1899; Burns 26-507.
(3) Acts 1899; Burns 26-508.
(4) Acts 1899, 1931; Burns 26-507.
(5) Acts 1899; Burns 26-508.
(6) Acts 1899; Burns 26-511.
(7) Acts 1899; Burns 26-520.
(8) Acts 1899, 1907,1913; Burns 26-521.
(9) Acts 1899; Burns 26-515.
(10) Acts 1899; Burns 26-620.
(11) Acts 1899;1907, 1913; Burns 26-521.
(12) Acts 1899, 1921, 1929; Burns 26-532.
(13) Acts 1899; Burns 26-534.

12. COUNTY COUNCIL RECORD, 1899--. 2 vols. (1, and 1 vol. not numbered).

Minutes of meetings of the council, showing date, action taken on petition, proposal, appropriation and ordinance. Indexed alph. by subjects. Hdw. 450 pp. 16 x 10 x 3. Aud. off.

III. CLERK

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and not entitled to hold office for more than eight years of any twelve-year period. (1) Prior to 1851, the office of clerk functioned by virtue of the Constitution of 1816. (2) The inception date of this office in Bartholomew County is 1821.

The clerk of the circuit court also serves, by statutory provisions, as clerk of any and all county courts and as such is required to keep a set of dockets and records for the courts. (3)

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex-officio as registration officer for the county and as a member of the various county election boards. (4) In discharging his election duties he is required to keep records of all elections in the county, (5) issue certificates of election to successful candidates, (6) and act as clerk to the commissioners appointed by the circuit court to make a recount in contested elections. (7)

Other important duties of the clerk are the issuance of marriage licenses; (8) professional licenses, such as physicians'. (9) dentists', (10) and optometrists'; (11) hunting, fishing, and trapping licenses; (12) business licenses, such as poultry dealers' (13) and junk dealers' (14) and permits to carry firearms. (15) He approves the bonds of county officers, (16) and approves and files the bonds of notaries. (17) He is required to keep a

nurses' register (18) and a record of firm and partnership certificates, (19) and he also records many legal instruments.

All the records are located in the clerk's basement storage room in the courthouse, unless otherwise stated.

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(1) Const., srt. 6, sec. 2; Burns 49-2701.
(2) Const. 1816, art. 5, sec. 8.
(3) 2 Rev. Stat. 1852; Burns 49-2706.
(4) Acts 1933; Burns 29-306.
(5) Acts 1905; Burns 29-1404.
(6) Acts 1881; Burns 29-1501.
(7) Acts 1881 spc. sess.; Burns 29-2103.
(8) Acts 1852; Burns 44-201.
(9) Acts 1897; Burns 63-1302.
(10) Acts 1913; Burns 63-506.
(11) Acts 1907; Burns 63-1009.
(12) Acts 1927; Burns 11-302.
(13) Acts 1917; Burns 48-1407.
(14) Acts 1905; Burns 42-703.
(15) Acts 1925; Burns 10-4721.
(16) Acts 1852; Burns 29-105.
(17) Acts 1852; Burns 49-3503.
(18) Acts 1905; Burns 63-903.
(19) Acts 1909; Burns 50-201.

Elections

Voters

13. REGISTRATION FOR ELECTION, 1935--. 132 vols.

Register of voters, showing name, age, address and political affiliation. Indexed alph. by names of twp's. Hdw. 400 pp. 14 x 10 x 1½. Rec. rm.

14. REGISTRATIONS, 1935--. 6 file boxes.

File of registration cards of citizens who failed to vote in the prior election, showing name, address, color, and cause of failure to vote. Arr. alph. 8 x 12 x 20. Clk. main off.

Returns

15. ELECTION RECORD, 1890--. 3 vols. (1-2).

Record of election returns, tabulated by precincts, showing number

of votes cast for each candidate. No index. Hdw. 400 pp. 18 x 13 x 3. Clk. rec. rm.

Official Bonds
(See also entries 146-147)

County and Township

16. RECORD OFFICIAL BOND, 1834-1935. 4 vols. (1-4).

Title varies: Recrod of Constable and Justice Bonds. Record of bonds given by county and twp. officials, showing name of official bonded, stipulations of bond, amount, names of sureties, date of approval, and clerk's attest. No index. Hdw. 300 pp. 15 x 10 x 2. Clk. rec. rm.

17. BONDS, 1893--. 19 file boxes.

Original bonds, showing name of official bonded, position, amount of bond, stipulations, name of bondsman, and clerk's attest. No index. 4 x 4 x 10.

18. APPOINTMENTS, 1893--. 6 file boxes.

Original papers of appointment to county office, showing date, na e of appointee, office, duration of appointment, bond, amount and stipulations, name of bondsman, and clerk's attest. No index. 4 x 4 x 10. 5 boxes, 1893-1932, Clk. bsmt. stg. rm.; 1 box, 1932--, Clk. off.

Miscellaneous

19. NOTARIAL BOND RECORD, 1896--. 4 vols. (1-4).

Record of bonds given by notaries public, showing name, address, amount and stipulations of bond, and name of surety. No index. Hdw. 200 pp. 18 x 12 x 2. Clk. rec. rm.

Licenses

Marriage

20. MARRIAGE RECORD, RECORD OF APPLICATIONS FOR MARRIAGE LICENSE, 1821--. 45 vols. (4-40, 1 vol. 18½, and 7 vols. not numbered).

Record of applications for marriage licenses, showing date, names of bride and groom, ages, addresses, family history, names of parents, and parents' family history. Indexed alph. by names of brides and grooms. Hdw. 500 pp. 18 x 13 x 3. 7 vols., 1821-44, Clk. bsmt. stg. rm.; 38 vols., 1845--, Clk. rec. rm.

21. MARRIAGE RETURNS, 1850-1930. 57 file boxes.

Original papers of marriage returns, showing date of return, date license issued, names of groom and bride, and attest of officer performing marriage rite. No index. 4 x 4 x 10.

Professional

22. PHYSICIAN'S LICENSE, 1885--. 2 vols.

Record of applications by physicians for license to practice medicine, showing age, residence, qualifications, and date license granted. Indexed alph. by names of applicants. Hdw. 100 pp. 13 x 10 x 1. 1 vol., 1885-1904, Clk. bsmt. stg. rm.; 1 vol., 1904--, Clk. off.

Business

23. NURSE'S LICENSE, 1895--. 2 vols.

Record of examinations of nurses before state board of examiners, showing name, age, residence, qualifications, and date of registra-

tion. Indexed alph. by names of applicants. Hdw. 100 pp. 15 x 10 x 1. 1 vol., 1895-1900, Clk. bsmt. stg. rm.;1. vol., 1900--, Clk. off.

24. JUNK DEALER'S LICENSE, 1905--. 2 vols.
Record of licenses issued to deal in junk materials, showing name and residence of applicant, place of business, no. of license, and date license granted. Indexed alph. by names of applicants. Hdw. 100 pp. 15 x 10 x 1. 1 vol., 1905-26, Clk. bsmt. stg. rm.; 1 vol., 1927--, Clk. off.

Hunting and Fishing

25. HUNTERS AND FISHING LICENSE, 1907--. 3 vols.
Record of licenses issued to hunt and fish, showing date, name of applicant, age, address, description of applicant, and date license granted. Indexed alph. by names of applicants. Hdw. 100 pp. 15 x 10 x 1. 2 vols., 1907-26, Clk. bsmt. stg. rm; 1 vol., 1926--,Clk. off.

Certificates

26. RECORD OF PARTNERSHIP, 1910--. 1 vol.
Record of partnerships, showing names of partners, title of partnership, date, when formed, and location. Indexed alph. by names of partnerships. Hdw. 150 pp. 15 x 10 x 2. Clk. off.

27. REGISTER OF INSURANCE CERTIFICATE, 1876-1922. 2 vols.
(3,and 1 vol. not numbered). 1895-1913, missing.
Register of insurance certificates of agencies operating in county,

showing name of agent and company, date, financial statement, and signature. Indexed alph. by names of companies. Hdw. 400 pp. 18 x 13 x 3.

28. INSURANCE CERTIFICATES, 1850-1932. 49 file boxes.
Insurance certificates on county buildings, materials and supplies, showing name of company, date, description of property insured, amount of insurance, and signatures. No index. 4 x 4 x 10.

Registers

29. POWERS OF ATTORNEY, 1893-1909. 8 file boxes.
Record of power of attorney given by the court, showing date, name of appointee, stipulations of power and limitations, signatures, and attest. No index. 4 x 4 x 10.

30. ENROLLMENT OF SOLDIERS, 1886, 1861-63. 2 vols. (1, and 1 vol. not numbered).
Register of Civil War veterans, and their widows and orphans, showing name and address, date of enrollment, company, regiment, rank, length of service, physical condition at discharge, and whether living or deceased. No index. Hdw. 300 pp. 18 x 13 x 3.
1 vol., 1861-63, Clk. off.; 1 vol., 1886--, Clk. bsmt. stg. rm.

For other military records, see entry 107.

31. NEGRO REGISTER, 1853-54. 1 vol.
Record kept for purpose of locating escaped slaves, showing name, identification marks, and name of owner. No index. Hdw. 300 pp. 18 x 12 x 3.

Receipts and Disbursements

32. CLERK'S RECEIPTS, 1905--. 43 vols.

Title varies: Daily Balance Book of Receipts and Disbursements.

Record of daily cash transactions, showing date, name of payer or payee, cause, amount debited or credited, and balance at close of day. Arr. chron. Hdw. 500 pp. 18 x 13 x 3. Clk. off.

33. CASH BOOK OF DISBURSEMENTS, 1911-24. 3 vols. (1-3).

Record of all cash payments made, showing check no., names of depository and payee, cause, name of fund, and total amount. No index. Hdw. 300 pp. 18 x 12 x 3. Clk. rec. rm.

For subsequent records, see entry 32.

IV. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit for a term of two years. (1) He is required to post bond to be approved by the judge of the circuit court and filed with the clerk. (2)

The office of prosecuting attorney was created by a legislative act in 1831. A prosecuting attorney for each judicial circuit was chosen by a joint ballot of the senate and house of representatives. (3) This office has existed in Bartholomew County since 1821.

It is the duty of the prosecuting attorney to inquire into the commission of any felony or misdemeanor received on information. (4) He conducts all prosecutions for felonies and misdemeanors in Bartholomew County, all suits on forfeited recognizances, resists applications for changing names, protects interests of all persons of unsound mind, superintends on behalf of the county any of its trust funds, and defends all suits in which the same may be interested. (5)

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, take depositions of witnesses, and perform any duty now conferred on a notary public. (6)

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(1) Const., art. 7, sec. 11; 2 Rev. Stat. 1852; Burns 49-2501.
(2) 2 Rev. Stat. 1852; Burns 49-2502.
(3) Rev. Laws, 1831, ch. 10, sec. 1.
(4) 2 Rev. Stat. 1852; Burns 49-2503.
(5) 2 Rev. Stat. 1852; Burns 49-2504.
(6) Acts 1919; Burns 49-2507.

No records could be found.

V. CIRCUIT COURT

The circuit court was created by the Constitution of 1816, and re-created by the Constitution of 1851. (1) The judge of the circuit court is elected by the people of the circuit and serves for a term of six years. (2) The inception date of this office in Bartholomew County is 1821, the organization date of the county. The ninth circuit comprises Bartholomew County.

The court has general local jurisdiction of law, equity, and criminal cases, and actions for divorce. It has original jurisdiction of the settlement of decedent's estates and guardianships, and all other causes, matters, and proceedings. It has such appellate jurisdiction as may be conferred by law. (3)

All the records are located in the clerk's record room, in the courthouse, unless otherwise stated.

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(1) Const., art. 7, sec. 1.
(2) Const., art. 7, sec. 9.
(3) Acts 1881; Burns 4-303.

Civil and Criminal Causes

34. CIVIL CASES, 1936--. 12 file boxes.

Civil cases filed for damages, possession, and divorces, showing date, names of plaintiff and defendant, case no., and detailed action. No index. 12 x 4 x 18. Court rm.

35. (COURT CASES), 1936--. 24 boxes.

Papers of court cases, showing date, names of plaintiff and defendant, case no., and nature of case. No index. 13 x 3 x 18. Court rm.

Civil and Criminal Causes (continued)

36. CIVIL COURT RECORDS, 1831-1932. 1272 file boxes.
Civil cases filed for trial, showing date, names of plaintiff and defendant, case no., and cause of action. No index. 4 x 4 x 10. Clk. bsmt. stg. rm.

37. CRIMINAL STATE CASES, 1852-1923. 520 file boxes.
Papers of criminal court cases, showing date of crime, names of plaintiff and defendant, date of trial, and action taken. No index. 4 x 4 x 10. 510 file boxes, 1852-1920, clk. bsmt. stg. rm.; 10 boxes, 1920-23, clk. off.

38. STATE CRIMINAL, 1893--. 4 file boxes.
Papers of state criminal cases, showing date filed, names of plaintiff and defendant, case no., date of crime, action taken, and decision. Arr. chron. 4 x 4 x 10. 2 file boxes, 1893-1917, clk. bsmt. stg. rm.; 2 file boxes, 1917--, clk. off.

39. CRIMINAL CASES, 1936. 8 file boxes.
Papers of criminal cases, showing date, names of plaintiff and defendant, case no., date of crime, and kind of charge. No index. 12 x 4 x 18. Court rm.

40. MISCELLANEOUS RECORDS, (CASES), 1902--. 2 vols. (1-2).
Records of miscellaneous cases such as: Minutes of Judgments, power of attorney, cost, appeal, trustees' and receivers' bonds, and bond of person making the assignment, showing date, and names of principals in causes. Indexed alph. by names of defendants. Hdw. 500 pp. 18 x 12 x 3. Clk. off.

Civil and Criminal Causes (continued)

41. AFFIDAVIT RECORD, 1907--. 5 vols. (1-5).

Record of affidavits for arrest, showing date, names of plaintiff and defendant, date and kind of crime, and names of witnesses. Indexed alph. by names of defendants. Hdw. 300 pp. 18 x 12 x 3.

For prior records, see entry 42.

42. INFORMATION RECORD, RECORD OF RECOGNIZANCE, 1862-1907. 2 vols.

Record of information for arrest, and recognizance bonds for appearance, showing date, names of plaintiff, defendant, and bondsman; date of appearance, and amount of bond. No index. Hdw. 500 pp. 18 x 12 x 3. Clk. bsmt. stg. rm.

For subsequent records, see entry 41.

43. INSANE RECORD, 1861--. 10 vols. (1, 3-8, and 3 vols. not numbered). 1890-99, missing.

Record of asylum commitments, showing date, name of patient, age, residence, affliction, occupation, dates of orders for admission and discharge, and report of physician. Indexed alph. by names of patients. Hdw. 588 pp. 18 x 13 x 3.

44. (INSANITY RECORD), 1828-1923. 8 bundles.

Sanity documents, showing name of patient, date, residence, age, affliction, and report of attending physician. No index. 20 x 20 x 10. Clk. bsmt. stg. rm.

Civl and Criminal Causes (continued)

45. (MARRIAGE RETURNS), 1828-1932. 8 bundles.
Marriage returns, showing date, names of bride and groom, residence, age, date of return, name of person officiating, and witnesses. No index. 20 x 20 x 10. Clk. bsmt. stg. rm.

46. (GUARDIANSHIP), 1828-1932. 8 bundles.
Sales and settlements of estates by guardianship, showing date of sale, amount of inventory, appraised value, description of articles sold and unsold, cash paid, names of purchaser, and sureties on notes, total amount of notes, and total cash. No index. 20 x 20 x 10. Clk. bsmt. stg. rm.

47. (PATENTS), 1828-1932. 8 bundles.
Affidavits for patents, showing date filed, nature of patent, name of patentee, address, age, occupation, and specifications for design or mechanical patent. No index. 20 x 20 x 10. Clk. bsmt. stg. rm.

48. DECLARATION OF INTENTION, 1852-1935. 6 vols. (1-6).
Record of applications for naturalization, showing date, name, address, age, sex, color, place of birth, and occupation. No index. Hdw. 200 pp. 18 x 10 x 2. Clk. bsmt. stg. rm.

49. RECORD OF RECEIVERSHIP, 1914-27. 1 vol.
Record of receivership, showing date, name of receiver, person or firm in receivership, address, amount of claim, and nature of action. Indexed alph. by names of receivers. Hdw. 450 pp. 18 x 13 x 3. Clk. off.

For prior records, see entry 40; for subsequent records, see entry 59.

Civil and Criminal Causes (continued)

Court Proceedings
(See also entries 87-88)

50. ENTRY AND ISSUE DOCKET AND FEE BOOK, CIVIL, 1895--. 33 vols.

Record of civil cases, showing date filed, names of plaintiff and defendant, address, cause number, nature of case, summons, amount of fees, and date set for trial. Indexed alph. by names of defendants. Hdw. 588 pp. 18 x 13 x 3.

For prior records, see entries 52, 84.

51. ENTRY AND ISSUE DOCKET AND FEE BOOK, CRIMINAL, 1904--. 11 vols.

Record of criminal cases, showing date, names of plaintiff, defendant, and attorneys, kind of crime, court proceedings, and amount of fees. Indexed alph. by names of defendants. Hdw. 588 pp. 18 x 13 x 3. Clk. off.

For prior records, see entry 75.

52. CIVIL DOCKETS, 1846--. 16 vols. (1-8, and 8 vols. not numbered).

Record of civil cases dismissed, showing date filed, names of plaintiff and defendant, nature and number of case, and date dismissed. No index. Hdw. Condition poor. 400 pp. 18 x 13 x 3. 10 vols., 1846-1920, clk. bsmt. stg. rm.; 6 vols., 1921--, clk. off.

53. CRIMINAL DOCKET, 1848--. 9 vols. (1-9).

Record of criminal cases, showing date, case number, names of plaintiff and defendant, kind of crime, court proceedings, and name of

attorney. Indexed alph. by names of defendants. Hdw. 450 pp. 18 x 14 x 3. 6 vols., 1848-95, clk. bsmt. stg. rm.; 3 vols., 1895--, Clk. rec. rm.

54. COURT DOCKET, CIRCUIT, 1835-1912. 54 vols.

Record of court proceedings, showing trial date, cause number, names of plaintiff, defendant, and attorney, nature of case, charge, action, and disposition. No index. Hdw. 400 pp. 18 x 13 x 3. Clk. bsmt. stg. rm.

55. BAR DOCKET, 1876-90. 24 vols.

Record of trial dates and proceedings, showing date, cause number, names of plaintiff and defendant, court proceedings, and disposition. No index. Hdw. 400 pp. 18 x 13 x 3. Clk. bsmt. stg. rm.

For prior records, see entry 54.

56. CIVIL ORDER BOOK, 1821--. 104 vols. (1-77, A-Z, and 1 vol. not numbered).

Record of civil orders, except common pleas, showing date, names of plaintiff and defendant, case number, and date set for trial. Indexed alph by names of defendants. 1823-1916, hdw.; 1916--, typed. 588 pp. 18 x 13 x 3.

57. JUDGMENT DOCKET, 1821--. 11 vols.

Record of judgments rendered, showing date, names of plaintiff and defendant, amount, name of bondsman, history of case, and date satisfied. No index. Hdw. 400 pp. 18 x 13 x 3. 8 vols., 1821-1900, Clk. bsmt. stg. rm.; 3 vols., 1900--, Clk. rec. rm.

Civil and Criminal Causes (continued)

Executions
(See also entries 117-118)

58. EXECUTION DOCKET, 1821--. 18 vols.
Record of court orders executed by the sheriff, showing date, kind of writ, names of plaintiff and defendant, date and amount of judgment, officers' return, costs, and disposition. No index. Hdw. 400 pp. 18 x 13 x 3.

59. LIS PENDENS RECORD, SHERIFF CERTIFICATE OF SALES, 1878--. 5 vols. (1, and 4 vols. not numbered).
Record of sheriff's certificates of sales, showing date, names of plaintiff and defendant, description of property sold, amount, and certificate number. Indexed alph. by names of plaintiffs. Hdw. 500 pp. 18 x 13 x 3. 3 vols., 1878-1900, clk. rec. rm.; 2 vols., 1900--, clk. off.

60. REDEMPTION RECORD, 1881--. 1 vol.
Records of redemption of property sold for taxes or judgments, showing date of sale, names of plaintiff and defendant, description of property, amount, date, and number of redemption certificate. Indexed alph. by names of defendants. Hdw. 300 pp. 18 x 13 x 3. Clk. rec. rm.

For subsequent records, see entry 51.

61. SUPPORT DOCKET, 1910--. 4 vols.
Record of support money received and disbursed, showing date of court order, cause number, name, age, and residence; parent's name; amount, date received and disbursed. Indexed alph. by names of children. Hdw. 250 pp. 15 x 10 x 2. Clk. off.

Probate Causes
(See also entry 89)

62. PROBATE COURT RECORDS, 1852--. 618 file boxes.
Court orders for probate cases, showing date filed, term, cause no., names of deceased, minor heirs, and administrator, report of guardian, appraisement for taxes, allowance for expenditures, and fees. No index. 4 x 4 x 10. 1852-1923, clk. bsmt. stg. rm.; 1923--, clk. off.

63. PROBATE, 1893--. 70 file boxes.
Probate cases, showing date filed, cause no., names of deceased and minor heirs, orders of court, and action taken. No index. 4 x 4 x 10. 21 file boxes, 1893-1917, clk. bsmt. rec. rm.; 49 file boxes, 1917--, clk. off.

64. PROBATE CASES, 1936--. 4 file boxes.
Cases filed for probate, showing date, names of estate and guardian, guardian's report, petition for partition, and details. No index. 12 x 4 x 18. Court rm.

65. PROBATE COURT RECORDS, 1879-1923. 1441 file boxes.
Papers of cases filed for trial, showing date, term, cause no., names of plaintiff and defendant, and cause of action. No index. 4 x 4 x 10. Clk. bsmt. stg. rm.

66. GUARDIANSHIP, 1850--. 54 file boxes.
Guardian's report on estates of minors, showing date, money received and disbursed, and amount. No index. 4 x 4 x 10. 52 file boxes, 1850-1932, clk. bsmt. stg. rm.; 2 file boxes, 1932--, clk. off.

For prior records, see entry 77.

Probate Causes (continued)

67. ESTATE RECORDS, 1893-1917. 3 file boxes.

Papers on estates, showing date, name of estate, location, name of deceased, cause for appointment of guardian or administrator, and court action. Arr. chron. 4 x 4 x 10. Clk. bsmt. stg. rm.

68. WILL RECORD, 1832--. 9 vols. (A-H, and 1 vol. not numbered).

Record of wills probated, showing date of will, dates recorded and probated, names of beneficiaries and witnesses, and condition of will. Indexed alph. by names of deceased. 1832-July 1908, hdw.; 1908--, typed. 588 pp. 18 x 13 x 3.

69. RECORD OF ADMINISTRATORS' OATH, BOND, LETTERS, 1853--. 9 vols. Title varies: Record of Administrator Additional Bonds.

Record of bonds and oaths of administrators, showing date, name, residence, qualifications, amount of bond, name of bondsman, and oath. Indexed alph. by names of administrators. Hdw. 300 pp. 18 x 13 x 3.

70. GUARDIAN BOND RECORD, 1844--. 5 vols. (1-4, and 1 vol. not numbered). Title varies: Additional Bond Record.

Record of surety bonds of guardians, showing date, names of estate, heirs, and guardian, amount of bond, condition, and names of sureties. Indexed alph. by names of heirs. Hdw. 500 pp. 18 x 13 x 3. 3 vols., 1844-91, no. bsmt. stg. rm.; 2 vols., 1875--, Clk. rec. rm.

Probate Causes (continued)

71. RECORD OF COMMISSIONER BOND TO SELL REAL ESTATE, 1902-35. 1 vol.

Record of commissioners' bonds to sell real estate, showing date, name of commissioner, residence, amount and condition of bond, and names of bondsman. Indexed alph. by names of commissioners. Hdw. 200 pp. 15 x 10 x 2. Clk. off.

72. INVENTORY RECORD, 1855--. 24 vols. (1-5, 5, 1-17, and 1 vol. notnumbered). Title varies: Record of Inventory and Sale Bills.

Record of inventory of personal property and estates of deceased, showing date, name of estate, date of sale, amount sold, and sale price. Indexed alph. by names of estates. Hdw. 500 pp. 18 x 13 x 3.

73. PARTITION RECORD, 1853-72. 1 vol.

Record of partition of estates, showing date, names of estate, deceased, heirs, and administrator, description of property, amount of partition, and action taken. Indexed alph. by names of petitioners. Hdw. Poor condition. 300 pp. 18 x 13 x 2. Nw. bsmt. stg. rm.

74. RECORD OF SALE BILLS, 1881--. 8 vols. (1-8).

Record of inventory sale of estates, showing date, names of deceased, purchaser, and administrator, description of property sold, amount of cash or security, and no. of receipt. Indexed alph. by names of estates. Hdw. 500 pp. 18 x 13 x 3.

For prior records, see entry 72.

Proceedings in Probate Causes
(See also entry 90)

75. ESTATE, ENTRY, CLAIM AND ALLOWANCE DOCKET AND FEE BOOK, 1881--. 10 vols.

Record of estates entered for probate, and claims, allowances, and fees against estate, showing dates of entry, claim, and allowance; names of estate and claimant, nature and amount of claim; and type and amount of fees. Indexed alph. by names of estates. Hdw. 588 pp. 18 x 13 x 3.

76. RECORD OF GUARDIAN OF ESTATES, 1859--. 4 vols. (1-4). 1892-1910, missing. Title varies: Guardian's Docket and Fee Book.

Record of guardian's appointment for estates, showing date, names of guardian, estate, and bondsman, amount of bond, kind of business transaction, and name and age of ward. Indexed alph. by names of estates. Hdw. 300 pp. 15 x 10 x 2. 2 vols., 1859-91, nw. bsmt. rec. rm.; 2 vols., 1911--, clk. off.

77. GUARDIANSHIP DOCKET OF LETTERS, 1840-68. 1 vol.

Record of guardian's appointments, showing date, names of estate, guardian, wards, and sureties, and amount and condition of bond. No index. Hdw. 400 pp. 18 x 13 x 3. Nw. bsmt. rec. rm.

For subsequent records, see entry 70.

78. PROBATE ORDER BOOK, 1826--. 77 vols. (A-G, A1-Z1, A2-Z2, A3-R3).

Record of probate proceedings, showing date filed, term, names of

Probate Causes--Proceedings in Probate Causes (continued)

deceased, heirs, and guardian, details of partition, and report of guardian. Indexed alph. by names of guardians. 1826-1916, hdw.; 1916--, typed. 588 pp. 18 x 13 x 3.

79. ORDER BOOK TRANSCRIPT OF LIENS ON REAL ESTATE, 1893--. 3 vols. (1-3).

Record of liens entered in court, showing date, names of plaintiff and defendant, cause no., amount of lien, and date of trial. Indexed alph. by names of defendants. Hdw. 550 pp. 18 x 13 x 3. 2 vols., 1893-1914, ne. bsmt. rec. rm.; 1 vol., 1914--, Clk. rec. rm.

For prior records, see entry 57.

Juvenile Causes

Proceedings in Juvenile Causes

80. COMPLETE RECORD, 1823-1912. 41 vols. (A-W, A-E, F6, G7, 1-8, I2, I3, 4).

Record of probate cases, showing date, case no., names of plaintiff and defendant, nature of case, page and order book no. Indexed alph. by names of plaintiffs. Hdw. 455 pp. 18 x 13 x 3.

For subsequent records, see entry 78.

81. INDEX BOOKS, COMPLETE RECORD, 1822-53. 7 vols. (A-G). Index to complete records, showing date, names of plaintiff and defendant, cause no., nature of case, and vol. and page no. Arr. alph. by names of plaintiff and defendants. Hdw. 26 pp. 18 x 13 x ½.

Juvenile Causes--Proceedings of Juvenile Causes (continued)

82. JUVENILE DOCKET, 1912--. 3 vols.

Record of juvenile cases, showing date, name and age of juvenile, and nature and disposition of case. No index. 1912-26, hdw.; 1926--, typed. 300 pp. 18 x 12 x 2. 1 vol., 1912-26, Clk. rec. rm.; 2 vols., 1926--, Clk. off.

For prior records, see entry 53.

Fee and Cash Records

83. REGISTER OF FEES AND FUNDS HELD IN TRUST, 1912--. 4 vols.

Record of all funds and fees held in trust, showing date, names of payor and payee, cause number, amounts received and disbursed. Indexed alph. by names of payees. Hdw. 300 pp. 18 x 14 x 3.

84. FEE BOOKS, 1859--. 34 vols. (1-10, A-X).

Record of fees, showing date, names of plaintiff and defendant, cause number, kind of fees, and amount. No index. Hdw. 500 pp. 18 x 13 x 3. 24 vols., 1859-1917, ne. bsmt. stg. rm.; 10 vols., 1917--, Clk. rec. rm.

85. ADMINISTRATOR'S AND EXECUTOR'S FEE BOOK, 1897-1912. 3 vols. (1-3).

Record of fees for the administration of estates, showing date, names of estate and guardian, kind of fee, and amount. Indexed alph. by names of estates. Hdw. 350 pp. 18 x 14 x 3.

Fee and Cash Records (continued)

86. REGISTER OF WITNESS[illegible] AND OTHER FEES, 1874-1911. 7 vols. (1-7).

Record of witness and other fees of court, showing date, names of plaintiff, defendant, and payee; number of case, and amount and kind of fee. No index. Hdw. Condition poor. 350 pp. 18 x 13 x 3. Nw. bsmt. stg. rm.

For prior and subsequent records, see entry 84.

VI. COMMON PLEAS COURT

The common pleas court was established by an act of 1852, effective in Bartholomew County in 1853. The judge was elected for a term of four years. (1)

The court had jurisdiction in matters relating to probate of wills; appointment of guardians for persons of unsound mind and other disabilities; in matters relating to executors and administrators; (2) in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, and an action on an official bond, or where the title of real estate was in issue; (3) and criminal jurisdiction in cases which were not felonies, except those triable by the justice of the peace. (4)

At the time of the creation of this court, cases pending which came under the new juridiction, were transferred from circuit court to the common pleas court. Because of the inadequacies of this court, it was abolished in 1873 and the jurisdiction was transferred to the circuit court. Pending cases continued to be entered in a common pleas record until completion of the suits. (5)

All the records are located in the northwest basement storage room in the courthouse, unless otherwise stated, and are, with other court records, in the custody of the clerk of the circuit court.

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(1) 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 1.
(2) Rev. Stat. 1852, pt. 1, sh. 8, sec. 4.
(3) 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 11.
(4) 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 14.
(5) Acts 1873, ch. 29, sec. 80.

Court Proceedings
(See also entries 50-57)

87. COURT DOCKET, COMMON PLEAS, 1853-75. 21 vols.
Record of court proceedings, showing date of trial, title of cause, report of settlement, and names of parties in action. No index. Hdw. Condition poor. 400 pp. 18 x 13 x 3.

88. CIVIL ORDER BOOK, COMMON PLEAS, 1857-72. 14 vols. (1-4)
Record of court cases, showing date , case number, names of plaintiffs and defendants, number of days, and decree of court. Arr. alph. by names of defendants. Hdw. 500 pp. 18 x 13 x 3. Clk. rec. rm.

Probate Causes
(See also entries 62-74)

89. ESTATES, COMMON PLEAS COURT, 1852-75. 237 file boxes.
Papers of court cases, showing date, names of estate and parties, and cause of action. No index. 4 x 4 x 10. No. bsmt. stg. rm.

Proceedings in Probate Causes
(See also entries 75-79)

90. APPEARANCE DOCKET, 1853-71. 5 vols.
Record of administrators and executors appointed by court to settle estates, showing date, names of administrator, decedent, executor, attorney and securities, letters issued, proceedings, and remarks. Indexed alph. by names of decedents. Hdw. 400 pp. 18 x 13 x 3.

VII. RECORDER

The recorder is a constitutional officer elected for a term of four years and is required to post bond. (1) No person is eligible to hold the office of recorder for more than eight years in any twelve-year period. (2) The inception date of this office in Bartholomew County is 1821, the organization date of the county.

The title of this officer describes his functions: To make and preserve a public record of legal documents for officials and private persons as required by law. Of the many kinds of instruments recorded the more important are: Deeds, mortgages, and apprentices' indentures, (3) satisfactions, cancelations, and assignments of any kind, (4) releases, (5) mechanics' liens, (6) and leases. (7)

The recorder is also required to keep a record of articles of incorporation filed in his office, (8) and certificates of admission for foreign corporations to do business in Indiana. (9) There are also on file in the office of the recorder, records of cemetery deeds, (10) cemetery associations, (11) farm names, (12) and chattel mortgages. (13)

All the records are located in the recorder's record room in the courthouse, unless otherwise stated.

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(1) 1 Rev. Stat. 1852; Acts 1901; Burns 49-3201.
(2) Const., art. 6, sec. 2.
(3) 1 Rev. Stat. 1852; Burns 49-3210.
(4) Acts 1905; Burns 49-3203.
(5) Acts 1881 spc. sess.; Burns 2-2519.
(6) Acts 1909; Burns 43-703.
(7) 1 Rev. Stat. 1852; Acts 1875, 1913, 1921, 1923; Burns 56-119.
(8) Acts 1929; Burns 25-219
(9) Acts 1929; Burns 25-305.
(10) Acts 1925; Burns 21-223.
(11) 1 Rev. Stat. 1852; Burns 25-1520.
(12) Acts 1913; Burns 49-3236.
(13) 1 Rev. Stat. 1852; Acts 1897; Burns 33-301.

Deeds, Titles and Grants

91. DEED RECORD, 1822--. 110 vols. (A-Z, 1-84). Subtitled: 2 vols., Sheriff's Deed Record; 7 vols., Wills and Partion Deed Record; 1 vol., Tax Title Deeds.

Record of deeds, showing names of grantee and grantor, date of deed, date of recording, and description, location, and value of property. For general index, see entry 89. 1822-1914, hdw.; 1914--, typed. 600 pp. 18 x 13 x 3.

92. GENERAL INDEX TO DEEDS, 1822--. 31 vols. (AH-VZ, Z, 1 to 3, 4-28).

Index to deed records, showing date, names of grantor and grantee, and volume and page no. Indexed alph. by names of grantees and grantors. Hdw. 500 pp. 18 x 13 x 3.

93. DEEDS, 1925--. 26 file boxes (A-Z).

File of deeds, showing date, names of grantee and grantor, location, description, and valuation of property. Arr. alph. by names of grantors. 6 x 4 x 26. Recr. off.

Deeds, Titles and Grants(continued)

94. CEMETERY DEED RECORD, 1925--. 1 vol.
Record of deeds to cemetery lots, showing date, name of purchaser, and location and description of lot. No index. Hdw. 588 pp. 18 x 13 x 3.

95. COURT PAPERS ,"WILLS", 1925--. 1 file box.
Wills left for recording, showing date, names of testator and heirs, and description of property and real estate bequeathed. No index. 6 x 4 x 26. Recr. off.

Mortgages, Assignments and Releases

Real Estate

96. MORTGAGE RECORD, 1848--. 61 vols. (1-59, 3, 80).
Record of mortgages, showing dates recorded and satisfied, names of mortgagor and mortgagee, amount of mortgage, and location and description of property mortgaged. Indexed alph. by names of mortgagors. 1848-1904, hdw; 1904--, typed. 588 pp. 18 x 13 x 3.

For prior records, see entry 91.

97. GENERAL INDEX TO MORTGAGE RECORD, 1824--. 24 vols. (A-U, 1, 2, 3).
Index to mortgage records, showing names of mortgagee and mortgagor, date of mortgage, amount, location and description of property, and date of satisfaction. Arr. alph. by names of mortgagors and mortgagees. Hdw. 588 pp. 18 x 13 x 3. Recr. off.

Mortgages, Assignments and Releases-- Real Estate(continued)

98. MORTGAGES, 1925--. 26 file boxes.(A-Z).
Original mortgages, showing date, names of mortgagor and mortgagee, amount, and description and location of property. Arr. alph. 6 x 4 x 26. Recr. off.

Chattels

99. MINUTE BOOK OF CHATTEL MORTGAGES, 1935--. 1 vol.
Record of chattel mortgages, showing date, no. of instrument, time of filing, names of mortgagor and mortgagee, amount secured, items mortgaged, and date due. Indexed alph. by names of mortgagors. Hdw. 550 pp. 18 x 13 x 3. Recr. off.

100. CHATTEL MORTGAGE RECORD, 1880-1935. 37 vols. (60-96).
Record of chattel mortgages, showing date, names of mortgagor and mortgagee, description of chattel, and amount of mortgage. Indexed alph. by names of mortgagors. Hdw. 500 pp. 18 x 13 x 3.

School Funds
(See also entries 143-145)

101. SCHOOL FUND MORTGAGE, 1888--. 5 vols. (97-101).
Record of moneys borrowed from school fund on real estate, showing date, names of mortgagor and mortgagee, amount of mortgage, and description and location of real estate. Indexed alph. by names of mortgagors. 1888-1904, hdw.; 1904--, typed. 500 pp. 18 x 13 x 3. Recr. rec. rm.

For prior records, see entry 96.

Mortgages, Assignments and Releases(continued)

Assignments and Releases

102. ENTRY BOOK OF SATISFACTIONS, CANCELATIONS AND ASSIGNMENTS, 1905-1914. 1 vol.

Record of settlements of mortgage transactions, showing date of satisfaction or cancelation, names of mortgagor and mortgagee, amount of mortgage, description of security, and amount of settlement. Indexed alph. by names of mortgagors. Hdw. 650 pp. 18 x 13 x 3.

Liens

103. MECHANIC'S LIENS, 1925--. 2 file boxes. (AX, and 1 box not lettered).

Uncalled liens, showing date, names of lienholder and property owner, details of contract, amount of lien, and description of property. No index. 6 x 4 x 26. Recr. off.

Register of Legal Instruments

104. ENTRY BOOK OF DEEDS AND MORTGAGES, 1880-1929. 10 vols. (6-10, 12-16).

Record of mortgages and deeds, showing date of instrument, names of parties to action, and location and description of land. No index. Hdw. 500 pp. 18 x 13 x 3.

For prior and subsequent records, see entries 91 and 96.

Register of Legal Instruments(continued)

105. INHERITANCE TAX, 1914--. 1 vol.

Record of inheritance tax on estates, showing date, names of deceased and heirs, amount of estate, exemption, tax rate, and amount of tax. Indexed alph. by names of estates. Hdw. 277 pp. 14 x 10 x 1.

106. ELECTION OF TRUSTEES, 1925--. 1 file box.

Election papers of township trustees, showing name and address of trustee, term of office, and date. No index. 6 x 4 x 26. Recr. off.

107. ENLISTMENT RECORD OF WAR OF 1918 (WORLD WAR), 1918-19. 1 vol.

Record of enlistments of soldiers, showing date, name and address of soldier, age, name of company, and no. of regiment. Indexed alph. by names of soldiers. Hdw. 588 pp. 18 x 13 x 3.

For other military records, see entry 30.

108. REGISTER OF FARM NAMES, 1916-18, 1 vol.

Record of farm names officially recorded, showing date of registration, name of owner, and name and description of farm land. Indexed alph. by names of farms. Hdw. 125 pp. 14 x 8 x 1.

109. POWER OF ATTORNEY, 1851-64. 1 vol.

Record of powers of attorney, showing date, name of appointee, duty, and signature of person making appointment. Indexed alph. by names of appointees. Hdw. 300 pp. 16 x 10 x 2.

For subsequent records, see entry 110.

Miscellaneous Record

110. MISCELLANEOUS RECORD, 1864--. 14 vol. (B-O).

Record of miscellaneous instruments, including powers of attorney, mechanic's liens, appointments, notifications of incorporation, and bankrupt files, showing date, kind and details of instrument, and name of party. Arr. alph. by names of first parties. 1864-Aug. 29, 1927, hdw.; 1927--, typed. 550 pp. 18 x 13 x 3.

Fee and Cash Books

111. RECORDER'S FEE AND CASH BOOK, 1895--. 9 vols. (1-2, 1-4, 14-16). Vols. 5-13, 1909-20, missing.

Record of fees and cash collected, showing date, no. of instrument, and name of payer. No index. Hdw. 300 pp. 18 x 13 x 3.

Maps and Plats

112. PLAT BOOKS, 1850-1932. 6 vols. (A-B, A-D).

Record of town plats and additions, showing survey, description of lot, street, alley, lot no., and plat marker. Indexed alph. by names of owners. Hdw. 200 pp. 18 x 13 x 2.

113. TRACT BOOKS, 1841-1880. 2 vols.

Record of lands purchased from Federal Government, showing date, description and location of land, name of purchaser, and purchase price. No index. Hdw. 300 pp. 18 x 13 x 3.

Maps and Plats(continued)

114. RECORDED PLATS IN AND ABOUT CITY LIMITS, 1915. 1 map. Communications and political map, showing map of city of Columbus, with streets, alleys, lots, lot nos., railroads, and rivers. Drawn by Cyrus R. Clevenger, Columbus, Ind. Black and white. No scale given. 40 x 60. Recr. off.

115. BARTHOLOMEW COUNTY, not dated. 1 map. Political map, showing twps., towns, roads, rivers, railroads, farms, churches, and forest preserves. Drawn by Cyrus R. Clevenger, Bloomington, Ind. Black and white. No scale given. 40 x 40. Recr. off.

116. BARTHOLOMEW COUNTY, not dated. 1 map. Political and communications map, showing rivers, towns, roads, railroads, and section nos. Drawn by Cyrus R. Clevenger, Bloomington, Ind. Black and white. No scale given. 40 x 40. Recr. off.

VIII. SHERIFF

The sheriff is a constitutional officer elected for a term of two years. He must give a bond to insure faithful performance of his duties, and is required to take the usual oath of office. (1) No person is eligible to hold the office of sheriff for more than four years in any period of six years. (2) Prior to the Constitution of 1851 the office of sheriff functioned by virtue of the Constitution of 1816. (3) The inception date of this office in Bartholomew County is 1821, the organization date of the county.

The sheriff is the conservator of peace within Bartholomew County. He may arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest. He is required to suppress all breaches of the peace and has authority to call to his aid the power of the county; pursue and commit to jail all felons; maintain and preserve order in the courts of the county except justice of the peace courts. He also maintains the jail and takes care of the prisoners confined in it. (4) It is his duty to protect persons in danger of possible lynchings. (5) He makes arrests of all persons on indictments, warrants, affidavits, and upon information received from the prosecutor or the court, and commits them to jail. (6)

As a court officer of Bartholomew County he is required to make service of all process. (7) He sell mortgaged property on foreclosure proceedings; executes deeds to real estate sold on executions; (9) conveys persons committed to state charitable,

correctional, or penal institutions; (10) and attends sessions of the county council (11) and the county commissioners, (12) and executes their orders.

All the records are located in the courthouse.

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(1) 2 Rev. Stat. 1852; Burns 49-2801.
(2) Const., art. 6, sec. 2.
(3) Const., 1816, art. 4, sec. 25.
(4) 2 Rev. Stat. 1852; Burns 49-2802.
(5) Acts 1905; Burns 10-3310.
(6) Acts 1905; Burns 9-1001.
(7) 2 Rev. Stat. 1852; Burns 49-2803.
(8) Acts 1881 spc. sess.; Burns 3-1819.
(9) Acts 1881 spc. sess.; Burns 2-4101.
(10) Acts 1905; Burns 9-2232.
(11) Acts 1899; Burns 26-510.
(12) 1 Rev. Stat. 1852; Burns 26-611.

Executions and Reports
(See also entries 58-61)

117. SHERIFF'S EXECUTIONS, 1840--. 5 vols. (1-5).

Record of sheriff's executions an court cases, showing date, case number, kind of case, names of plaintiff and defendant, and sheriff's return. No index. Hdw. 500 pp. 18 x 12 x 2. 3 vols., 1840-Dec. 1908, 3rd floor stg. rm.; 2 vols. June. 1908--, Shf. off.

118. SHERIFF'S DOCKET, 1857--. 57 vols.

Record of sheriff's action on court cases, showing date, nature of writ, names of plaintiff, defendant, jurors, and witnesses, and disposition of case. Hdw. 500 pp. 18 x 13 x 3. 50 vols., 1857-1913, 3rd floor stg. rm., 7 vols., 1914--, Shf. off.

Executions and Reports (continued)

119. JAIL REGISTER, 1859--. 9 vols.
Record of prisoners, showing date, name of prisoner, length of sentence, amount of board, and total expense. Hdw. 500 pp. 18 x 13 x 3. 7 vols., 1859-Oct.1917, 3 rd floor stg. rm.; 2 vols., 1917--, Shf. off.

120. REGISTER OF JURORS, 1870--. 5 vols. (1-5).
Record of jurors and jury fees, showing date, title of case, name of juror, and amount of fee. Hdw. 200 pp. 15 x 10 x 2. 3 vols., 1870-Feb.1914, 3rd floor stg. rm., 2 vols., Mar. 27, 1914--, Shf. off.

121. SHERIFF'S REGISTER OF DECREE, 1876--. 2 vols.
Sheriff's record of court cases, showing dates, names of plaintiff and defendant, cause number, kind of writ, amount of damages, interest, and costs, and sheriff's return. Arr. alph. by names of defendants. Hdw. 350 pp. 18 x 13 x 3.

IX. CORONER

The coroner is a constitutional officer elected for two years without restriction on reelection. (1) He is required to post bond not exceeding five thousand dollars nor less than one thousand dollars. (2) The office was created before 1851 by virtue of the Constitution of 1816. (3) The inception date of this office in Bartholomew County is 1821, the organization date of the county.

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature, and to determine the cause and manner of death. He holds inquests without a jury, (4) and may subpena witnesses and employ a physician to make a postmortem examination, (5) filing his report and verdict with the clerk of the circuit court. (6) He is a peace officer with the same powers as the sheriff, (7) and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer, (8) and serves warrants on the sheriff if necessary. (9)

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(1) Const. 1851, art. 6, sec. 2.
(2) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
(3) Const. 1816, art. 4, sec. 25.
(4) 2 Rev. Stat. 1852; Acts 1871, 1879 spc. sess.; Burns 49-2904.
(5) 2 Rev. Stat. 1852; Burns 49-2906.
(6) 2 Rev. Stat. 1852, Acts 1879, spc. sess.; Burns 49-2909.
(7) 2 Rev. Stat. 1852, Acts 1933; Burns 49-2901.
(8) 2 Rev. Stat. 1852; Burns 49-2902.
(9) 2 Rev. Stat. 1852; Burns 49-2903.

No records could be found.

X. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. (1) No person can hold the office for more than eight years in any period of twelve. (2) He is required to post bond in the amount of ten thousand dollars, approved by and filed with the county commissioners. (3) The inception date of this office in Bartholomew County is 1841.

This office is the center of county financial administration, and here the financial records of county business are preserved.

The auditor's principal functions are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims, including those approved by the commissioners. (4) Ex officio he acts as clerk to the board of commissioners, (5) the county council, (6) and the board of tax adjustment, (7) and as secretary to the board of finance. (8) He is also a member and the secretary of the board of review. (9) As a tax officer, he prepares the official tax duplicates, (10) and certifies to the treasurer the amount of taxes due from banks. (11) As budget officer, he compiles estimates made to him by each county agency and submits them to the county council. (12)

Other routine duties are: Keeping a land transfer record book; (13) managing the common school and the congressional township school funds as a member of the school fund board, (14) and apportioning semiannually the interest of these funds to the school

corporations; (15) preparing the ditch duplicate covering assessments for construction or repair of ditches and drains;(16) issuing peddlers' licenses (17) and public warehouse permits; (18) acknowledging deeds and mortgages executed for the security of trust funds; (19) and approving bonds of township trustees. (20)

All the records are located in the auditor's record room in the courthouse, unless otherwise stated.

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(1) 1 Rev. Stat. 1852; Burns 49-3001.
(2) Const., art. 6, sec. 2,
(3) Acts 1899; Burns 49-3003.
(4) 1 Rev. Stat. 1852; Burns 49-3005; Acts 1897; Burns 26-306.
(5) 1 Rev. Stat. 1852; Burns 26-311.
(6) Acts 1899; Burns 26-509.
(7) Acts 1933; Burns 64-304.
(8) Acts 1907; Burns 61-606.
(9) Acts 1919, 1920 spc. sess.; Burns 64-1201.
(10) Acts 1919; Burns 64-1403.
(11) Acts 1933; Burns 64-810.
(12) Acts 1899; Burns 26-520.
(13) Acts 1919; Burns 64-1409.
(14) Acts 1865; Burns 28-104; Acts 1885, 1935, Burns, 1936 suppl., 28-209.
(15) Acts 1879; Burns 28-265.
(16) Acts 1933; Burns 27-134.
(17) 1 Rev. Stat. 1852; Burns 42-204.
(18) Acts 1875,1879 spc. sess.; Burns 67-201.
(19) 1 Rev. Stat. 1852; Burns 49-3011.
(20) Acts 1915; Burns 65-103.

Audits and Reports

122. MONTHLY BALANCE SHEET, 1841--. 7 vols. (1-7). Title varies: Ledgers, 1841-1925, 5 vols. (1-5); Monthly Balance Sheet,1925--, 2 vols. (6-7).

Record of cash received and disbursed during month, showing amount on hand at first of month, monthly receipts, total, account no., kind of fund, amount disbursed, balance at end of month, and overdraft. No index. Hdw. 300 pp. 18 x 14 x 2½.

Audits and Reports (continued)

123. TRUSTEE'S REPORT TO COUNTY AUDITOR, 1894-1905. 11 file boxes.

Monthly expense report of trustees, showing date, warrant no., name of payer, to which fund credited, and total expense. No index. 10 x 6 x 4. 3rd. floor stg. rm.

124. TRUSTEE REPORTS, 1893-1915. 25 file boxes.

Trustee's reports on relief cases and business activities, showing date, name and address of recipient, kind and amount of relief, and no. of case investigated. No index. 15 x 6 x 6. Aud. off.

125. CIRCUIT COURT ORDERS, 1892-94. 5 file boxes.

Circuit court orders on civil cases, showing date, names of plaintiff and defendant, cause no., nature of action, proceeding, amount of judgment, and disposition of case. No index. 10 x 4 x 4. 3rd floor stg. rm.

Receipts and Disbursements

126. AUDITOR'S FEE AND CASH BOOK, 1840--. 7 vols. (1-7).

Subtitled: Record Fee Book, vols. 1-4, 1840-1911.

Record of fees and cash collected, showing date, name of payer, kind of fee, and amount paid treasurer. No index. Hdw. 300 pp. 18 x 12 x 3. 4 vols., 1840-June 1911, 3rd floor stg. rm.; 3 vols., June 2nd, 1911--, Aud. off.

127. RECORD OF APPROPRIATIONS AND LEDGER OF ACCOUNT, 1882--. 4 vols. (1-4).

Receipts and Disbursements (continued)

Record of appropriations, showing date, custodian's salary, supplies and other expense, ledger of account, date, name of payee, purpose, amount, and balance. Indexed alph. by names of recipients. Hdw. 300 pp. 18 x 13 x 3. 2 vols., 1882-1900, 3rd floor, stg. rm.; 2 vols., 1900--, Aud. rec. rm.

128. APPROPRIATION RECORD, 1891-1930. 8 vols. (1-8).

Subtitled: 3 vols. (1-3), 1891-1913, Cash Book Disbursements; 1 vol., (4), 1913-19, Record of Appropriations and Disbursements.

Record of appropriations and disbursements, showing date, purpose and amount of fund, warrant number, date redeemed, county officer's salary, office expense, total expense, and receipts. No index. Hdw. 0 pp. 18 x 13 x 3. 7 vols., 1891-1929, 3rd floor stg. rm.; 1 vol., Feb. 4, 1929-30, Aud. rec. rm.

129. REGISTER OF WARRANTS, 1840--. 18 vols.

Record of receipt stubs for warrants issued, showing date, warrant no., name of recipient, by whom redeemed, and amount. No index. Hdw. 500 pp. 18 x 14 x 3. 10 vols., 1840-93, 3rd floor stg. rm.; 8 vols., Jan. 5, 1893--, Aud. rec. rm.

130. WARRANTS, 1860--. 36 file boxes.

Warrants and orders on treasurer for county expenses, county labor, building upkeep, showing date, warrant, no., amount, name of recipient, nature of expense, and signature of treasurer. No index. 10 x 4 x 4. 31 file boxes, 1860-1900, 3rd floor, stg. rm.; 5 file boxes, 1900--. Aud. off.

For prior records, see entry 129.

Receipts and Disbursements (continued)

131. REGISTER OF WARRANTS AND DEPOSITORY BALANCES, 1892-1924.
5 vols. (1-2,1-3). Subtitles: 3 vols., (1-3), 1892-1913, Auditor's Warrants Issued.

Register warrants issued on treasurer, and depository balances, showing date, warrant no., name of recipient and fund, amount, claim no., amount disbursed from county revenue, and date redeemed. No index. Hdw. 550 pp. 18 x 13 x 3. 1 vol., 1892-July 31, 1909, 3rd. floor stg. rm.; 4 vols., July 31, 1909-24, Aud. rec. rm.

For prior and subsequent records, see entry 129.

132. COUNTY ORDERS, 1840--. 136 vols.

Transcripts of county orders issued by commissioners for county expenses, showing date, name of recipient, purpose, order no., and signature of auditor. No index. Hdw. 300 pp. 16 x 12 x 3. 119 vols., 1840-Mar.4,1925, 3rd. floor stg. rm.; 17 vols., 1925--, Aud. off.

133. REGISTER OF ORDERS COMMISSIONERS' COURT, 1885-1911.
3 vols. (3-5). Vols. 1-2, prior to 1885, missing.

Register of orders drawn on treasurer by commissioners, showing date,order no., name of recipient, amount, purpose, name of fund, date presented and redeemed, and signature of auditor. No index. Hdw. 300 pp. 18 x 13 x 2. 2 vols., 1885-1904, 3rd. floor stg. rm.; 1 vol., 1904-11, Aud. rec. rm.

Taxes

Appraisements

134. TRANSFER BOOK, 1821--. 120 vols.
Record of real estate transfers, showing date, names of grantor and grantee, description, location, and valuation of property, acreage, and sec. and range nos. No index. Hdw. 200 pp. 18 x 13 x 2.

135. VALUATION OF REAL ESTATE, 1859-. 1 vol.
Record of appraisals of real estate and improvements for taxing purposes, showing date, location, description, and valuation, name of owner and twp., acreage, and sec. and range nos. No index. Hdw. 300 pp. 18 x 12 x 3.

For prior and subsequent records, see entry 137.

Returns

136. AFFIDAVITS OF MORTGAGE INDEBTEDNESS, 1919--. 38 vols.
Record of affidavits and statements for exemptions, showing date, name of owner, location and value of land or lot, and amount of mortgage and exemption. No index. Hdw. 200 pp. 15 x 10 x 2.
12 vols., 1919-27, 3rd. floor stg. rm.; 3 vols., 1926-27, assr. off.; 23 vols., 1928--, aud. off.

Lists

137. ASSESSOR BOOK, 1857--. 1082 vols.
Record of appraised and true value of real estate and personal

Taxes--Lists (continued)

property, showing date, location, description, valuation and acreage, value of improvements, and name of owner. No index. Hdw. 100 pp. 18 x 15 x 1. 970 vols., 1857-1930, 3rd. floor stg. rm.; 112 vols., 1930--, Assr. off.

138. ASSESSMENT LIST, 1893--. 1804 vols.

Transcripts of assessments, showing date, name and address of person, age, occupation, list and valuation of articles, and total amount of assessment on real and personal property. Arr. alph. by names of twps. Hdw. 400 pp. 18 x 12 x 2. 1148 vols., 1893-1925, 3rd. floor stg. rm.; 656 vols., 1926--, Assr. off.

Delinquent

139. RECORD OF DELINQUENT LANDS AND LOTS, 1841-95. 2 vols. 1851-91, missing. Subtitled: 1 vol., 1841-51, Records of Delinquent List.

Record of delinquent taxes, showing date, name of person, location and description of real and personal property, duplicate no., and amount. No index. Hdw. 500 pp. 18 x 12 x 3. 1 vol., 1841-51, Aud. rec. rm.; 1 vol., 1891-95, 3rd. floor stg. rm.

140. ERRONEOUS ASSESSMENTS, 1921--. 4 vols.

Record of erroneous assessments, showing date, name and address of person, name of twp., duplicate and certificate nos., amount overcharged, amount deducted, and signature of auditor. No index. Hdw. 500 pp. 8 x 12 x 2.

For prior record, see entry 141.

Taxes--Delinquent (continued)

141. DUPLICATE OF ILLEGAL AND REFUNDED TAXES, 1869-70. 2 vols. Record of property taxes illegally charged, showing date, name of owner and twp., location and description of property, acreage, sec. and range nos., duplicate no., valuation by board of equalization and assessor, amount of illegal assessment, date of refund, date and no. of certificate, and signature of auditor. Indexed alph. by names of owners. Hdw. Condition fair. 300 pp. 18 x 13 x 3. 3rd. floor stg. rm.

For subsequent record, see entry 140.

Plat Books

142. PLAT BOOKS, 1891--. 170 vols.
Plat books used in assessing property, showing date, location and description of property, name of owner, plat and sec. nos., and name of twp. Arr. alph. by twps. 1891-1912, hdw.; 1913--, typed. 200 pp. 15 x 10 x 1. 143 vols., 1891-1928, Assr. off.; 27 vols., 1929--, Aud. off.

School Funds
(See also entry 101)

143. REGISTER OF SCHOOL FUND MORTGAGES, 1839--. 4 vols.

Subtitled: 2 vols., 1839-1929, School Fund Loan.

Register of school fund loans, showing date of loans, description and appraised value of property, amount and date due, date of payment, receipt no., and names of mortgagee and mortgager. Indexed alph. by names of mortgagees and mortgagors. Hdw. 300 pp. 15 x 10 x 2.

School Funds (continued)

144. LEDGER OF TRUST FUNDS, 1887-1912. 2 vols. (2, and 1 vol. not numbered).

Record of school funds loans, showing date, amount, names of mortgagee and mortgagor, mortgage no., rate of interest, date due, and if paid or unpaid. Indexed alph. by names of mortgagors. Hdw. 300 pp. 15 x 10 x 2.

For subsequent records, see entry 143.

145. RECORD OF SCHOOL LAND SOLD, 1829. 1 vol.

Record of school land sold, showing date, names of purchaser and twp., description and location of land, acreage, and price per-cent. No index. Hdw. 200 pp. 12 x 6 x 1½.

Official and Surety Bonds
(See also entries 16-19)

146. TRUSTEE BOND RECORD, 1880--. 3 vols.

Record of twp. trustee's bonds, showing date, names of trustee and twp., name and address of bondsmen, amount, and signature of auditor. Arr. alph. by names of applicants. Hdw. 200 pp. 15 x 10 x 2.

147. TRUSTEE AND ASSESSOR BONDS, 1863-81. 4 file boxes.

Original bonds posted by twp. trustees and assessor to insure faithful performance of duties, showing date, name, amount, and names and addresses of bondsmen. No index. 14 x 6 x 4. 3rd. floor stg. rm.

148. RETAILER'S BOND RECORD, 1889--. 3 vols.

Record of applications for license to sell liquor, showing location of

Official and Surety Bonds (continued)

business, amount of bond, names and addresses of bondsmen, and proof of publication. No index. Hdw. 300 pp. 18 x 12 x 3. 2 vols., 1889-1921, Aud. rec. rm.; 1 vol., 1906--, Aud. off.

Maps

149. HISTORICAL ATLAS OF BARTHOLOMEW COUNTY, 1879. 1 vol. Political and historical atlas, showing name, residence, historical location, and landmark in wood. Published at Chicago, Ill., by J.H. Beer and Co. Scale, 2" to 1 mile. 100 pp. 18 x 18 x 1. Aud. off.

XI. ASSESSOR

The office of assessor was created by an act of 1891. This officer is elected for a four-year term, there being no prohibition against successive terms. The inception date of this office in Bartholomew County is 1891. Qualifications are established by law: He must be a continuous freeholder of Bartholomew County for not less than four years prior to date of his election, and he must post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (2)

The duties of the assessor are: To examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, to report to the state board of any delinquencies of township assessors, (3) to examine public records, (4) and to set a value upon intangibles for taxation. (5) He is ex-officio member and president of the Bartholomew County board of review. (6)

All the records are located in the third floor storage room in the courthouse.

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(1) Acts 1891, ch. 99, sec. 112.
(2) Acts 1919; Burns 64-1101.
(3) Acts 1919; Burns 64-1102.
(4) Ibid.
(5) Acts 1933; Burns 64-905.
(6) Acts 1919, 1920 spc. sess.; Burns 64-1201.

150. RECORD OF OMITTED PERSONAL PROPERTY AND TAXES THEREON, 1879-1914. 3 vols. (1-3).

Record of personal property omitted and assessed, showing date, name of party, amount, kind of instrument, date due and paid. Indexed alph. by names of persons. Hdw. 450 pp. 18 x 13 x 3. 3rd. floor stg. rm.

151. MINUTE BOOK, 1879-1914. 1 vol.

Index to entry 148, showing date, name, amount, location of property, and book and page. Arr. alph. by names of persons. Hdw. 300 pp. 18 x 13 x 3. 3rd floor stg. rm.

XII. BOARD OF REVIEW

By virtue of an act of 1919, Bartholomew County has a board of review for the annual review of assessments and the equalization of valuation of real and personal property. The board is composed of the assessor, treasurer, and auditor, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary of the board. (1)

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioner and four freeholders appointed by the circuit judge. (2) The law of 1891 superseded this act and created the board of review, composed of the treasurer, assessor, and auditor. (3) The act of 1919 reestablished the board, adding the two freeholder appointments to its membership. (4) The inception date of this board in Bartholomew County is 1881.

It is the duty of the board to make changes in the valuation of property in the township or any taxing unit within the township, and to determine the amount to be added or deducted in order to make an equitable equalization of taxes throughout the county. It also may redetermine the valuation of any particular tract or lot upon complaint of the owner. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or of any township or taxing unit therein, and order a new assessment. (5)

The board also makes a general review of assessment lists to discover omitted property and to correct errors in the lists. It assesses the capital stock of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. (6)

All the records are located in the auditor's record room in the courthouse.

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(1) Acts 1919; Burns 64-1201, 64-1205.
(2) Acts 1881, ch. 96, sec. 129.
(3) Acts 1891, ch. 99, sec. 114.
(4) Acts 1919; Burns ibid.
(5) Ibid.
(6) Ibid.

152. BOARD OF REVIEW RECORD, 1891--. 12 vols. (1-12). Minutes of meetings in cases of tax adjustments, showing date, place of meeting, nature and settlement of business transacted, time of adjournment, and signatures of members. No index. Hdw. 300 pp. 15 x 10 x 2.

XIII. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Bartholomew County was established by an act of legislature in 1933 and consisted of seven members. (1)

By an act of 1937 the membership of the board was changed. One is a member of the county council, chosen by the council, one member is the mayor of the largest city in the county or any public official of the county appointed by the said mayor of the largest city of the county, one member of the county board of education selected by such board, and four freeholders of the county appointed by the judge of the circuit court. Not more than four members of such adjustment board can be members of the same political party. The board is empowered to serve for one year. (2)

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (3)

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(1) Acts 1933; Burns 64-304.
(2) Acts 1937, ch. 119, sec. 4.
(3) Acts 1933; Burns 64-304.

No records could be found.

XIV. BOARD OF FINANCE

By virtue of an act of 1907, the board of county commissioners of Bartholomew County constitutes the board of finance. The auditor serves as secretary. It may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. (1) The inception date of this board in Bartholomew County is 1907.

The board of finance has charge of and controls the funds of Bartholomew County. (2) Its functions are to select the banks to serve as depositories for county funds and to apportion the funds among such depositories. In lieu of depositing county funds in banks, the board may purchase United States Government bonds or other interest-bearing obligations of the United States Government or its instrumentalities. (3) The board receives monthly statements of county funds on deposit from the banks, (4) and may, as it sees fit, revoke the commission of any depository. (5)

The general assembly of 1935 repealed the act establishing this board, and in the same session in the Depository Act of 1935, re-established the board of finance practically unaltered. The board has supervision of all public funds of the county, and the safe keeping and deposit thereof. (6)

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(1) Acts 1907; Burns 61-606.
(2) Acts 1907; Burns 61-606.
(3) Acts 1907, 1932 spc, sess.; Burns 61-610.
(4) Acts 1907, 1931; Burns 61-616.
(5) Acts 1907; Burns 61-615.
(6) Acts 1935; Burns, 1936 Suppl., 61-628.

No records could be found.

XV. TREASURER

The treasurer is a constitutional officer, elected for a term of two years. No person is eligible to serve more than four years in any period of six years. (1) He is required to execute his official bond, in the penalty of not less than the amount of money which may come into his hands at any time during his term. (2) Prior to the Constitution of 1851 the office of treasurer was in existence by virtue of an act of 1817. (3) The inception date of this office in Bartholomew County is 1821, the organization date of the county.

The treasurer receives all moneys coming to Bartholomew County and deposits the same on the proper orders issued and attested by the auditor. (4) He keeps fee books and cash books. (5) He makes quarterly reports to the commissioner; (6) at the expiration of his term of office, he gives a sworn statement to the auditor, showing specifically the amount of fees collected, (7) and deposits with the auditor all orders redeemed. (8) He makes a monthly statement to the treasurer of state, (9) and collects all taxes. (10)

The laws of the state also place certain ex-officio duties upon the treasurer. He is a member of the board of review, (11) and has custody of county funds, although the depositories are chosen by the board of finance. (12)

In Bartholomew County the county treasurer is also the treasurer ex officio of Columbus, it being the county seat city.

(1) Const., art. 8, sec. 2.
(2) 1 Rev. Stat. 1852; Acts 1865, 1919; Burns 49-3101.
(3) Acts 1917, ch. 17, sec. 1.
(4) 1 Rev. Stat. 1852; Burns 49-3103.
(5) Acts 1895; Burns 49-1401.
(6) Acts 1895, 1913; Burns 49-1403.
(7) Acts 1895; 1903, 1913; Burns 49-1403.
(8) 1 Rev. Stat. 1852; Burns 49-3114.
(9) Acts 1859, 1861; Burns 49-1813.
(10) Acts 1919; Burns 64-1302.
(11) Acts 1919, 1920 spc. sess.; Burns 64-1201.
(12) Acts 1907, 1932 spc. sess.; Burns 61-610.

Tax Collections

153. TAX DUPLICATE, 1843--. 391 vols.

Record of tax duplicates, showing date, name of party and twp., location of property, delinquent or paid, and date paid. Arr. by twps., and thereunder, alph. by names of taxpayers. Hdw. 588 pp. 18 x 24 x 3. 379 vols., 1843-1931, 3rd. floor stg. rm. 12 vols., 1932--, tr. off.

154. REGISTER OF TAXES COLLECTED, 1843--. 534 vols.

Register of taxes collected, showing date, duplicate no., name of party, nature of tax, current or delinquent, insolvent tax, special assessments, advertising, surplus tax, and total amount collected. No index. Hdw. 300 pp. 18 x 13 x 31. 526 vols., 1843-1932, 3rd. floor stg. rm.; 8 vols., 1932--, tr. off.

155. TAX RECEIPTS, 1875--. 1144 vols.

Record of tax receipts, showing date, duplicate no., name of payer, and date paid. Arr. by taxing units. Hdw. 300 pp. 8 x 12 x 2. 976 vols., 1875-1930, 3rd. floor stg. rm.; 168 vols., 1930--, tr. off.

and date paid. Arr. by taxing units. Hdw. 300 pp. 8 x 12 x 2. 976 vols., 1875-1930, 3rd. floor stg. rm.; 168 vols., 1930--, tr. off.

Receipts and Disbursements

156. DAILY BALANCE, 1908-30. 22 vols.

Record of daily balance of cash in different depositories, showing date, amount of money on hand, amount deposited and withdrawn, and balance at close of day. No index. Hdw. 300 pp. 18 x 13 x 2.

157. CASH BOOK, 1874-1930. 61 vols. (1-24, and 37 vols. not numbered).

Record of cash received, showing date, amount, purpose, and to what account credited. No index. Hdw. 300 pp. 18 x 13 x 3. 3 rd. floor stg, rm.

158. LEDGER R CEIPTS AND DISBURSEMENTS, 1932--. 1 vol.

Ledger of receipts and disbursements, showing date, names of payer and payee, kind of fund, principal, rate of interest, and amount received and disbursed. No index. Hdw. 400 pp. 18 x 13 x 3. Tr. off.

159. LEDGER, 1874--. 6 vols.

Record of all county accounts in general ledger, showing name of account, amount, date, general balance, and amount of indebtedness. No index. Hdw. 300 pp. 18 x 13 x 3. 3 vols., 1874-1910, 3rd. floor stg. rm.; 3 vols., 1911--, tr. off.

160. REGISTER OF WARRANTS BY DEPOSITORIES, 1913--. 4 vols. (1-2; and 2 not numbered).

Record of monthly balance, showing no. of warrant, date, names of payee and account, and amount. No index. Hdw. 300 pp. 18 x 13 x 3. Tr. off.

XVI. BOARD OF EDUCATION

The educational system of Indiana had its beginning back in 1818, and since then it has undergone several changes.

The legislature in 1818 provided for the appointment by the county commissioners of a superintendent of schools for each congressional township. (1)

By legislative enactment in 1824 the school system was administered by three township school trustees, who were elective. (2)

The school administrative system was changed by the legislature in 1833. By this new act the election of a school commissioner was prescribed. (3)

In 1852 the legislature provided that the township trustees should serve as a board of school trustees in each civil township. (4)

By legislative enactment in 1865 three school trustees were elected by the common council of each incorporated city and the board of trustees of each incorporated town to administer the school system in conjunction with the township trustees of each civil township. (5)

By an act of 1873 the county board of education was created. The board was comprised of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (6)

The inception date of this board in Bartholomew County is 1873.

By legislative enactment in 1877 the membership of the board was changed to consist of the county superintendent of schools,

the township trustees, and the chairman of school trustees of each city and town. (7)

The duties of the board are to take care of the general needs of the schools, maintenance of school property, and purchase of furniture, books, maps, charts, and other supplies. (8) Its powers also include appointment of a county attendance officer upon nomination of the county superintendent. (9) The board may purchase text books from publishers and sell them to pupils at cost. (10)

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(1) Acts 1818, ch. 49, sec. 1.
(2) Acts 1824, ch. 97, secs. 1, 2.
(3) Acts 1833, ch. 70, sec. 3.
(4) 1 Rev. Stat. 1852, ch. 98, secs. 4, 8.
(5) Acts 1865, ch. 1, secs. 4, 5.
(6) Acts 1873, ch. 25, sec. 8.
(7) Acts 1873, 1877; Burns 28-801.
(8) Ibid.
(9) Acts 1921, 1932 spc. sess.; Burns 28-501.
(10) Acts 1921; Burns 28-613.

No records could be found.

XVII. SUPERINTENDENT OF SCHOOLS

In 1865 the legislature provided for a school examiner to be appointed by the county commissioners. (1)

By legislative enactment in 1873, the act of 1865 was amended, and the school examiner's title was changed to "county superintendent of schools." He was appointed by the township trustees to serve for a term of two years. (2)

In 1899 the legislature extended the term of office of the superintendent of schools to four years, and also provided that he be elected by the township trustees. The act also required that he post bond with the auditor to insure faithful performance of his duties as prescribed by law. (3) The inception date of this office in Bartholomew County is 1873.

The superintendent exercises general supervision of the schools of Bartholomew County. He visits each township institute once each school year and conducts teachers' county institutes. He carries out the orders of the state board of education and the state superintendent of public instruction. (4) He is required to make a report as to teacher's preparation, experience, and license before being hired by the school trustees. (5) He makes out the basis of apportionment of school revenues from the enumeration of pupils. (6) He receives statements for school aid relief from school and township trustees. (7) He is ex-officio member and president of the board of education. (8)

All the records are located in the superintendent of schools' office in the courthouse.

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(1) Acts 1865, ch.1, sec. 33,
(2) Acts 1873, ch. 25, sec. 2.
(3) Acts 1899, 1911, 1913; Burns 28-702.
(4) Acts 1899; Burns 28-704.
(5) Acts 1927, 1933; Burns 28-4309.
(6) Acts 1865; Burns 28-715.
(7) Acts 1933; Burns 28-903.
(8) Acts 1873, 1877; Burns 28-901.

Activities and Reports

161. SUPERINTENDENT'S REPORTS TO STATE, 1932--. 1 file cabinet.

Superintendent's reports to state board of education on general school conditions, showing attendance report of each school, names of county, township, and school; and date. No index. Hdw. 14 x 14 x 26.

162. SUPERINTENDENT'S REPORT TO STATE, 1935--. 1 drawer.

Superintendent's report to state board of education of all state aid received, showing date, amount of aid, and purpose. No index. 14 x 14 x 26.

163. TRUSTEE REPORTS, 1932--. 1 drawer.

Trustee's report of financial affairs to superintendent of schools of aid by the state, showing amount, and date received. No index. 14 x 14 x 26.

164. TRUSTEE'S REPORT TO SUPERINTENDE, 1932-36. 1 file cabinet (A-D).

Record of trustee's reports of school progress, showing date, name of school, teacher's ability, and progress of pupils. No index. 8 x 8 x 14.

165. CORRESPONDENCE, 1933--. 1 drawer.

Correspondence between superintendent and state superintendent of schools in regard to activities in county. No index. 14 x 14 x 26.

166. STATE AID TO COUNTY, 1932-36. 1 file cabinet. Record of state aid for upkeep of schools of county, showing amount and date. No index. Hdw. 14 x 14 x 26.

Teachers

167. TEACHER'S REPORTS, 1932--. 1 drawer. Teacher's reports to superintendent of schools of books, supplies, and various repairs needed. No index. 14 x 14 x 26.

XVIII. HEALTH OFFICER

By legislative enactment in 1881, a county board of health was established and was required to elect a secretary who acted as the health officer for each town and city, and the county. (1)

In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer, who acted through the board of health. (2)

The health commissioner was provided for by an act of the legislature in 1909, and in the same act a repeal clause repealed the act creating the county board of health. The health commissioner is elected by the county commissioner to serve for a four-year term. (3) The health commissioner must be a licensed physician. (4) The inception date of the records of this office in Bartholomew County is 1881.

By an act of 1935 the title of county health commissioner was changed to county health officer, who is appointed by the county commissioners with approval of the state board of health, to serve four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce the health laws of the state and enforce all the rules of the state board of health. (5)

It is the duty of the health officer to enforce the health laws; to record and report vital statistics, such as births, deaths, and marriages; to make sanitary inspections of all public and private buildings in regard to sources of disease; to establish quarantine and take all reasonable means to protect the public health; to close schools and churches; and to prohibit public assemblies to prevent epidemics. (6)

All the records are in the office of the health officer in the courthouse.

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(1) 1881 Rev. Stat., sec. 4993.
(2) Acts 1891, ch. 18, sec. 8.
(3) Acts 1891,1909; Burns 35-108.
(4) Acts 1891, 1909; Burns 36-110.
(5) Acts 1936; Burns, 1936 suppl., 35-118.
(6) Acts 1891, 1909; Burns 35-111.

Vital Statistics

168. RECORD OF PROCEEDINGS OF BOARD OF HEALTH, 1882-1908.

1 vol.

Record of proceedings of board of health meetings, showing minutes of meeting, date, names of board of health members and doctor, and doctor's report on diseases in county. No index. Hdw. 370 pp. 16 x 14 x 3.

Vital Statistics (continued)

169. RECORD SECRETARY COUNTY BOARD OF HEALTH, 1900-1934. 1 vol.

Record of board of health actions, showing reports on sanitary condition of all schools and public buildings, date of report, and action taken. No index. Hdw. 370 pp. 16 x 14 x 3.

170. RECORD OF BIRTHS, 1882--. 17 vols.

Record of births in county, showing date and place of birth, name of child, sex, name of father, residence, color or race, mother's maiden name, and name of doctor. No index. Hdw. 100 pp. 18 x 14 x 1½.

171. RECORD OF CONTAGIOUS DISEASES, 1882--. 3 vols.

Record of contagious diseases in county, showing kind of disease, names of patient, family, and physician, date recorded, and age, sex, and color of patient. No index. Hdw. 100 pp. 18 x 14 x 1½.

172. RECORD OF VACCINATION CERTIFICATES, 1882-Sept.10, 1882, 1 vol.

Record of persons vaccinated in county, showing name of person, date, name of physician, marking certificate, and certicifate number. No index. Hdw. 100 pp. 18 x 14 x 1½.

173. RECORD OF DEATHS, 1882--. 17 vols.

Record of deaths in county, showing name of deceased, place of death, sex, single or married, age, occupation, birthplace, names of father and mother, and informant's address. No index. Hdw. 100 pp. 18 x 14 x 1½.

XIX. BOARD OF PUBLIC WELFARE

The board of public welfare of Bartholomew County, created in 1936 by an act of the legislature, consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board members are appointed by the judge of the circuit court; at least two members must be women and not more than three members may be adherents of any one political party. (1)

Subject to the rules and regulations of the state department of public welfare, the board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and such other welfare activities as may be delegated to it by the state department of public welfare, under the provisions of the act, including services connected with assistance to the blind. (2)

The director, who is appointed by the board of public welfare of Bartholomew County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (3)

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare upon its organization in 1936. (4)

All the records are located in the welfare office in the courthouse.

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(1) Acts 1936 spc. sess.; Burns, 1936 suppl., 52-1118.
(2) Acts 1936 spc. sess.; Burns, 1936 suppl., 52-1120.
(3) Acts 1936 spc. sess.; Burns, 1936 suppl., 52-1119, 52-1120.
(4) Acts 1936 spc. sess.; Burns, 1936 suppl., 52-1408.

174. REGISTER OF APPLICATIONS, (AGED, BLIND, AND CHILDREN), 1936--. 1 vol.

Record of applications of the aged, blind, and children, showing date of application, county, code number, name, sex, and age of applicant; date rejected or allowed, name of visitor assigned, and date of board action. Arr. chron. Hdw. 100 pp. 16 x 10 x 1.

175. RECOMMENDATION RECORD, 1936--. 1 vol.

Record of recommendations of county director of public welfare, and actions of board, showing county, city, code number, if awarded or rejected, application number, name of applicant, date, and amount. Arr. chron. Hdw. 150 pp. 16 x 10 x 1.

176. RECORD OF ASSISTANCE, 1936--. 1 vol.

Record of assistance to aged persons, showing application number, name and address of applicant, monthly award, date pension granted, award revoked or canceled. Arr. chron. Hdw. 500 pp. 16 x 10 x 3.

177. REGISTER OF CLAIMS, 1936--. 1 vol.

Record of claims filed and approved and warrants issued, showing number of claim, date, to what appropriation chargeable, name of payee, amount, and warrant number. Arr. chron. Hdw. 150 pp. 16 x 10 x 1.

178. RECORD OF REPAYMENT, 1936--. 1 vol.

Record of repayment of assistance, showing county, state, date, name of payee, amount, purpose of payment, and case number. Arr. chron. Hdw. 200 pp. 18 x 10 x 1.

XX. SURVEYOR

The surveyor is a constitutional officer, elected for a term of two years without restriction on reelection. (1) He must give bond in a sum fixed by the board of county commissioners. (2) Prior to the constitution of 1851 the office of surveyor was in existence by virtue of an act of 1831. (3) The inception date of this office in Bartholomew County is 1821.

The surveyor has charge, under direction of the county commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for supervision of the construction of all bridges, turnpikes or other roads, ditches, drains, and levies. (4) He also has charge of the repair and maintenance of county highways, (5) unless the county commissioners employ a highway supervisor. (6) The county commissioners may employ the surveyor to serve as highway supervisor. (7)

For private parties, he takes acknowledgments of mortgages and deeds for the conveyance of real estate, (8) and, upon request, establishes lines and corners of lands and lots. (9)

The surveyor may employ deputy surveyors to assist in performing the engineering duties of the office. (10)

All the records are located in the surveyor's office in the courthouse.

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(1) Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301.
(2) Acts 1913; Burns 49-3302.
(3) Rev. Laws 1831, ch. 102, sec. 1.
(4) 1 Rev. Stat. 1852; Acts 1911; Burns 49-3309.
(5) Acts 1933; Burns 36-1101.
(6) Acts 1933; Burns 36-1113.
(7) Acts 1933; Burns 36-1110.
(8) 1 Rev. Stat. 1852; Acts 1857; Burns 49-3317.
(9) 1 Rev. Stat. 1852; Acts 1875; Burns 49-3311.
(10) Acts 1891, 1899; Burns 49-3306.

179. CORNER STONES SURVEYS, 1819--. 15 vols.

Record of corner stones, surveys, and markings, showing section of land, acreage, range and twp., and names of witnesses. No index. 200 pp. 14 x 11 x 2.

XXI. HIGHWAY SUPERVISOR

In pioneer times the roads were maintained by the local authorities. The citizens usually worked out their road taxes by giving a certain number of days labor, furnishing their own teams. The township road superintendent had charge of work performed. This system prevailed for nearly a half a century.

In 1879 the legislature constituted the county commissioners a board of turnpike directors, each serving as supervisor in his own district. (1) In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. (2) Some records bear his title. This office was abolished in 1933, (3) and the powers and duties conferred on the surveyor. (4)

In order to provide for necessary supervision of highways in counties warranting more attention that the surveyor can give, the board of county commissioners has the right to appoint, at its option, a highway supervisor whose term of office is discretionary with the board of county commissioners. (5) The board of commissioners of Bartholomew County has appointed a highway supervisor.

The inception date of this office in Bartholomew County is 1933.

The highway supervisor oversees the maintenance and repair of all highways, bridges, and culvert of the county,(6) and has

authority to fix limits of loads carried over them. (7) He must attend the annual road school at Purdue University. (8)

The records are located in the highway supervisor's office in the courthouse.

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(1) Acts 1879, ch. 115, sec. 1.
(2) Acts 1913, ch. 330, sec. 1.
(3) Acts 1933; Burns 36-113.
(4) Acts 1933; Burns 36-1101.
(5) Acts 1933; Burns 36-1110.
(6) Acts 1933; Burns 36-1103.
(7) Acts 1933; Burns 36-1102.
(8) Acts 1933; Burns 36-1110.

180. HIGHWAY RECORD, 1914--. 4 vols. (1-4).

Record of payments made for labor, repairs, and upkeep of highway, showing summary of all material, labor, cost, and amount of claim. No index. Hdw. 500 pp. 18 x 13 x 3.

XXII. AGRICULTURAL AGENT

The office of agricultural agent was created by the legislature in 1913. This act provided that an agent should be appointed upon petition by the residents of the county. (1) The inception date of this office in Bartholomew County is 1914.

By legislative enactment in 1937 the office of agricultural agent was created for every Indiana county. The agricultural agent is appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board, entitled county agricultural agents board. The qualifications of the agricultural agent are prescribed by the board. (2)

The county council is required to appropriate not less than one thousand dollars annually to be used in paying office help, expenses of the agent, mileage, rent, or other incidentals. The salary of the agricultural agent is paid by the state through Purdue University,

The duties of the agricultural agent, under the supervision of Purdue University, are: To cooperate with movements for the advancement of agricultural and country life, with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs and contest work; to give advice to farmers on practical farm problems; and to aid the superintendent of schools and the teachers of the county in giving practical education in agriculture and domestic science. (2)

All the records are located in the office of the agricultural agent's office, in the courthouse.

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(1) Acts 1913, 1923, 1927; Burns 28-4911. (2) Acts 1937, ch. 224, sec. 1.

Reports

181. SOIL CONSERVATION PROGRAM, 1936. 1 file cabinet.
Papers on soil tests, showing date, name and location of farm, result of test, and materials needed to build up land. No index. 8 x 8 x 12.

182. WHEAT CONTROL, 1932-35. 1 file cabinet.
Record of farmers contracting wheat crops, showing name of farmer, size of farm, and rate. No index. 8 x 8 x 12.

183. CORN AND HOG FILES, 1932-35. 8 file boxes.
Record of farmers contracting corn and hog production, showing name of farmer, size of farm, corn acreage, and number of hogs allowed by contract. No index. 8 x 8 x 12.

184. CORN LOANS, 1936. 1 file box.
List of loans on corn crops, showing name of borrower, date, and amount borrowed. No index. 8 x 8 x 12.

185. TOBACCO, 1932-35. 2 file boxes.
Record of farmers contracting tobacco crops, showing name of farmer, and number of acres. No index. 8 x 8 x 12.

186. RURAL ELECTRIFICATION, 1936. 1 file box.
Applications for installing electricity on farms, showing name of applicant, date application, and location of property. No index. 8 x 8 x 12.

Reports (continued)

187. 4H CLUB, 1935--. 2 file boxes.
Record of 4H Club activities, showing date, names of members, kind of entry, and results. No index. 8 x 8 x 12.

Maps

188. BARTHOLOMEW COUNTY, 1922. 3 maps.
Communications and political maps of Bartholomew County, showing roads, railways, telegraph lines, rivers, counties, townships, and boundaries. Drawn by H. C. Thomas. Published at Columbus, Ind. Black and white. Scale, 1" to 1½ mi. 40 x 40. Condition poor.

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